

MEETING MINUTES

Village of Newburg Board of Trustees
September 13, 2018, 7:00 P.M., Village Hall

Call of the regular meeting of the Village of Newburg Board of Trustees to order. All Board members were present. Also in attendance Village Administrator/Clerk Goeckner, Treasurer/Deputy Clerk Brynwood, Police Chief Foeger, DPW Superintendent Waech, Sanitary Superintendent Groleau and Village Attorney Prust.

PLEDGE OF ALLEGIANCE

MINUTES

Approval of the minutes of the regular Village Board Meeting of August 9, 2018 and special Village Board Meetings of August 11 and 23, 2018. A motion was made by Trustee Cording, seconded by Marquardt, to approve the minutes with any additions and corrections. Motion passed 7 – 0.

PUBLIC FORUM

The Public Forum opened at 7:03 P.M. There were no public comments. A motion was made by Trustee Cording, seconded by Trustee De Luka, to close the public forum at 7:03 P.M. Motion passed 7 – 0.

BILLS

The bills were presented as follows: General Fund payroll \$15,637.91 and accounts payable \$33,373.59; Sanitary payroll \$1,355.36 and accounts payable \$5,765.13. A motion was made by Trustee Cording, seconded by President Strohmeyer, to approve payment of all bills as presented. Motion passed 7 – 0.

CORRESPONDENCE

Goeckner included in packet 2 items from Washington/Ozaukee County Health Department and Washington County Planning and Parks Department for Board review.

UNFINISHED BUSINESS

1. Discussion and possible action approving policy in regards to removal of trash receptacles from street side after pickup and storage of receptacles. Trustee Chesak expressed concern requiring elderly residents to remove receptacles especially from Main St. Trustee Cording would like to see them moved to at least behind the corner of the house. Strohmeyer agreed with Cording. Goeckner stated that they should be off Village right of way. Trustee Marquardt stated she felt the receptacles should be at least level or behind the front of the house off the right of way or behind the front of the structure. Goeckner will create an ordinance with such regulations as stated by Marquardt.

NEW BUSINESS

1. Discussion on possible donation of a building to the Village of Newburg. Goeckner reviewed the possible donation by Linda Dohman of the former Midwest Iconic building. This building was at one time Village Hall. Noted were several positives as to receiving this building including its use as a community center and additional downtown parking. One concern stated was the condition and cost of maintaining the solar panels. Before accepting village staff will conduct a walk-through of the facility as well as review the past 12 months utility costs.
2. Discussion and possible action hiring a full-time sanitary plant operator. Trustee De Luka noted the needs for the filling of this position. A motion was made by Trustee De Luka, seconded by President Strohmeyer, to offer Courtney Steger a full time position. Motion passed 7 – 0.
3. Discussion and possible approval of additional poll workers. There are two individuals, Mike and Ruth Falkner, available to work. Both are currently trained poll workers in West Bend. This hiring will allow split shifts when needed. A motion was made by President Strohmeyer, seconded by Trustee Cording, to appoint Mike and Ruth Falkner as poll workers. Motion passed 7 – 0.
4. Discussion on renewal of Newburg Fire Department service contract. Trustees Stockhausen and Chesak recused themselves from this agenda item. Goeckner presented the previous contract including its amendment for review. He noted that included in each of the past three years annual payment was \$7,500 for snow removal. He also felt the wording as to the NFD directly contacting the snowplow drivers for escort assistance to be a minor issue that needs reworded. Waech stated that during the past snow season there were 26 times that Village staff were called out for either snow removal or salting. He estimated the NFD's cost for their property based on the previous statement to be \$3,120. Trustee Marquardt stated that she recalled the estimated cost when previous contract signed to be \$3,500 but the Village was generous in offering \$7,500 since there were so many unknowns. However, it was noted at that time that the NFD would need to justify at renewal their actual cost by providing invoices as proof. Trustee De Luka stated that the wording in regards to additional payment for snow removal was now different in the proposed contract. Trustee Cording would like to see the proposed contract percentage increase to be no greater than the percentage amount the Village receives from levy limits. He emphasized the revenue restrictions the Village is under as set by the State. Cording asked that the NFD provide the Village with a copy of their detailed budget. President Strohmeyer asked the Fire Chief how the amount in the contract is calculated and what the annual increase is. Chief Chesak noted the proposed 1 % increase and that the contract amount was set years ago based on the EAV. Fire Chief Chesak reviewed the costs the NFD are looking at for various budgeted items. He also noted that the cost of living increase is now 2.9% and that they have to somehow cover this. He emphasized the bargain the Village of Newburg is getting compared to the other 2 municipalities they

provide service to. Again, he was asked to provide a hard copy of the NFD budget. Also discussed was the proposed high pressure well to supply the fire department with a water source to fill their tankers. The well is estimated to cost \$580,000. The Village stated that they have a possible source of water for a lower cost. The Fire Chief was asked to provide the Village with a copy of their budget and invoices as to cost of snow removal over the past three years.

5. Discussion and possible action approving Resolution No. 16-2018, a Resolution Amending the Village of Newburg 2018 Budget. Goeckner stated that the primary reason for this amendment to the budget was the implementation of a new chart of accounts and the transfer of monies between new line items. A motion was made by Trustee Cording, seconded by Trustee Chesak, to approve Resolution No. 16-2018. Motion passed 7 – 0.
6. Discussion and possible action adopting Ordinance No. 05-2018, an Ordinance to Repeal and Recreate Chapter 130 Section 048 of the Municipal Code of Newburg Prohibiting Littering Within the Village. The main reason for this change is to prohibit the blowing of grass and leaves into the streets and ultimately the storm sewer system which feeds into the Milwaukee River basin. This restriction will help keep the river phosphate levels down. A motion was made by Trustee Chesak, seconded by Trustee De Luka, to adopt Ordinance No. 05-2018. Motion passed 7 – 0.
7. Discussion and possible action adopting Ordinance No. 06-2018, an Ordinance to Repeal and Recreate Chapter 73 Section I(B) of the Municipal Code of Newburg Establishing Parking Restrictions. It was noted that the ordinance incorrectly listed Enge Drive as Enge Street. This will be corrected. Village staff is working on showing the restricted areas on a map. A motion was made by Trustee Marquardt, seconded by Trustee Chesak, to adopt Ordinance No. 06-2018. Motion passed 7 – 0.
8. Discussion and possible action approving Resolution No. 17-2018, a Resolution Authorizing the Borrowing of Funds for the Purchase of a DPW wood chipper and collection box from Commerce State Bank. It was noted that the resolution number should be No. 18-2018. A motion was made by Trustee De Luka, seconded by President Strohmeyer, to approve Resolution No. 18-2018. Motion passed 7 – 0.
9. Discussion and possible action establishing Trick or Treat date and times. Trustee Chesak would like to see the Trick or Treat hours changed to evening hours while it is dark out. There was considerable discussion on this topic with several ideas as to time frames expressed including the restriction of hours to two versus the current three. Trick or Treat this year is set for Saturday October 27th. A motion was made by Trustee Chesak, seconded by President Strohmeyer, to approve Trick or Treat hours for 5:00 – 7:00 P.M. Motion passed 6 – 1. Trustee Cording voted no.

COMMITTEE/COMMISSION/STAFF REPORTS

Discussion and possible action proceeding with park facility grant application. Goeckner informed the Board of a grant applied for by a local resident. The application is for a pavilion at Grotelueschen President's Park.

Discussion and possible action approving the replacement of the pumps at the Carmody Court lift station. Reviewed were the issues with the pumps and need for replacement. Sabel Mechanical submitted a quote for \$14,367.68. A motion was made by Trustee Marquardt, seconded by Trustee De Luka, to approve the replacement of the pumps as quoted by Sabel. Motion passed 7 – 0.

Treasurer/Deputy Clerk Brynwood thanked Sanitary Superintendent Groleau for entrusting her these past several months helping with the workload at the waste water treatment plant. She also informed the Board of the upcoming Mid Moraine Municipal Association dinner meeting in Newburg September 26th.

DPW Superintendent Waech gave a brief update on the village's GIS system issues, street lighting, storm sewer issues and sign replacement.

President Strohmeyer also noted the Mid Moraine dinner meeting.

LICENSE APPLICATION

Approval of Operator/Bartender License applications listed as follows: Morgan Cooper, Annette Meinert, Samantha Verdien, Tabitha Brown, Burgandy Speirs and Kevin Beimborn.

Chief Foeger presented the Board with a letter recommending that the application for Meinert's Operator License be held until the October Board meeting until issues with her criminal history can be reviewed by the Village Attorney. He then read a letter recommending all other Operator License applicants be granted their 2018/2019 licenses.

A motion was made by Trustee Marquardt, seconded by Trustee De Luka, to approve the Operator License applicants as presented except for Annette Meinert until October. Motion passed 7 - 0.

ADJOURMENT

A motion was made by Trustee Marquardt, seconded by President Strohmeyer, to adjourn the Village Board meeting at 9:00 P.M. Motion passed 7 – 0.

Rick J Goeckner

Administrator/Clerk