

MEETING MINUTES OF THE VILLAGE OF NEWBURG
COMMITTEE OF THE WHOLE
August 23, 2018

The Committee of the Whole meeting of the Village of Newburg Board of Trustees on Thursday, August 23, 2018, was called to order by President Strohmeyer at 7:01 P.M. Roll call was taken with all Committee Members present. Also in attendance: Treasurer/Deputy Clerk Brynwood, Police Chief Foeger, Attorney Prust, DPW Superintendent Waech, Sanitary Superintendent Groleau, and Building Inspector Grotelueschen.

PLEDGE OF ALLEGIANCE

MINUTES

A motion was made by Trustee Marquardt, seconded by Trustee De Luka, to approve the minutes of the regular Committee of the Whole meeting of July 26, 2018 pending any additions and corrections. Motion passed 7 - 0.

PUBLIC FORUM

The public forum was opened at 7:03 P.M. There were no public comments. A motion was made by Trustee Cording, seconded by Trustee Chesak, to close the public forum at 7:04 P.M. Motion passed 7 - 0.

COMMITTEE REPORTS

1. Public Works. (Trustee Cording)

Department updates. DPW Superintendent Waech gave update of the parking lot at No-No's and they should be starting soon with the excavation.

Review and discussion of an ordinance prohibiting littering within the Village. Trustee Cording stated that this ordinance would be beneficial in many ways. Especially with the grass clippings not being blown into the drains which would increase the phosphorus levels in the river. This ordinance would show the State DNR that we are trying to be in compliance with State Laws. This also applies to trash such as cans, bottles that are thrown in the ditches. Attorney Prust questioned what the citations amounts would be? Trustee Cording stated first offense \$10.00 Second \$25.00 and Third \$50.00. Trustee Marquardt asked for this to be brought to the next Board Meeting.

2. Law Enforcement. (President Strohmeyer)

Department updates. Chief Foeger informed the Board of the new laptop they have received and has been installed. Working well and has sped up their processes. Both the Car Show and Rummage sale went well in the village. Mentioned they have been watching the stop sign at Congress and Franklin Street and have issued citations for not stopping.

3. Sanitary. (Trustee De Luka)

Department updates. Sanitary Superintendent Groleau noted that the treatment plant is running ok but phosphorous levels are running high, due to algae in the system. He also mentioned that there are current issues with both lift stations and that he was called away from his full-time job to deal with them. Transducer went down and has company coming out tomorrow to replace.

Consideration of combined Sanitary and Police Department building. Trustee De Luka discussed that Administrator Goeckner showed him a space between the sanitary building and the DPW building where currently, the dumpsters are at would be a good spot for a pole building. Trustee Cording also mentioned the need for another bathroom to be placed down there as well. Trustee Stockhausen mentioned it would be approximately \$90,000. Trustee Cording suggested to ask engineer to go to FEMA to have the flood plain re-evaluated down at the garage.

Consideration of a full-time Sanitary plant operator position. Trustee De Luka there is a need to hire a full-time person in the Sanitary department. This would help with the day to day issues and with preventative maintenance that was not happening in the past. The person for this position is already currently employed by the Village. Trustee Marquardt made a motion to bring this to the next board meeting for discussion and possible action, seconded by Trustee De Luka. Motion passed 7-0.

4. Personnel and Finance. (Trustee Stockhausen)

Department updates. Trustee Stockhausen discussed the large expense for the garbage and recycling that the village is currently paying to be possibly placed on the village residents. This would average each homeowner a fee of approximately \$16.00 per month.

Distribution of proposed revised budget with the new chart of accounts for approval at September 13th Board meeting. Treasurer Brynwood clarified which report was the revised budget.

Review of monthly Y-T-D Budget Report. No questions or comments were made.

5. Other Committee/Commission and Village Official's reports.

Consideration of the creation of a volunteer help list. Trustee Burkard discussed that she volunteers at the humane society and they send out emails or texts stating help is needed with special projects, such as laying wood chips. She mentioned people would like to plant flowers in the parks to help save DPW workers time. President Strohmeier mentioned both an insurance issue and a liability issue. The humane society is a non-profit agency so there rules are different. Trustee Marquardt discussed that there is a waiver that would need to be signed and that the village can't solicit help. Attorney Prust suggests that any volunteering should be done through an organization or group such as Friends of Parks, or Woman's Clubs.

Discussion on garbage can removal from street side after pickup and storage. President Strohmeier showed two pictures of houses and where the cans are placed. She mentioned if they are back away from the street that would be good, but the garbage cans on the side on Main Street should be place in the rear of the building. Trustee Marquardt mentioned that she believes there may be an ordinance for this. A motion was made by Trustee Marquardt to bring the removal of garbage cans to the next Board meeting on September 13, 2018, seconded by Trustee Chesak. Motion passed 7-0.

President Strohmeyer – Stated that the Board need to be aware that they can't discuss an item unless it is on the Agenda.

Building Inspector Grotelueschen- Wanted to thank the Board for the Park dedication it went well and his mom was very pleased. Also questioned if garbage collection fees can be placed on the residents? Trustee Stockhausen stated that Administrator Goeckner was looking into this.

Attorney Prust – Discussed conflict of interest and issues that can arise one issue is if there is a pecuniary interest of over \$5,000. Another issue would be if you have a direct or indirect interest in the issue you should recuse yourself. Attorney Prust gave some examples. He also mentioned if there is an appearance of conflict. Trustee Stockhausen questioned if you are able to recuse yourself and still discuss the topic. Attorney Prust stated no, you can't discuss. Trustee Stockhausen also questioned if she could correct information? Attorney Prust suggested she have someone from the department present to clarify information.

Treasurer/Deputy Clerk Brynwood – nothing to report.

ADJOURNMENT

A motion was made by Trustee Marquardt, seconded by Trustee Chesak, to adjourn the meeting at 7:58 P.M. Motion passed 7 - 0.

Chrissie Brynwood
Treasurer/Deputy Clerk