

MEETING MINUTES OF THE VILLAGE OF NEWBURG
COMMITTEE OF THE WHOLE
July 26, 2018

The Committee of the Whole meeting of the Village of Newburg Board of Trustees on Thursday, July 26, 2018, was called to order by President Strohmeyer at 7:00 P.M. Roll call was taken with all Committee Members present except Trustee De Luka. Also in attendance: Adm/Clerk Goeckner, Treasurer/Deputy Clerk Brynwood, Asst Police Chief Yanke, Attorney Prust, DPW Superintendent Waech, Sanitary Superintendent Groleau, and Graef Engineer Komorowski.

PLEDGE OF ALLEGIANCE

MINUTES

A motion was made by Trustee Juech, seconded by Trustee Cording, to approve the minutes of the regular Committee of the Whole meeting of June 28, 2018 pending any additions and corrections. Motion passed 6 - 0.

PUBLIC FORUM

The public forum was opened at 7:03 P.M. Michael Gagliani, 6815A Enge Dr, addressed the Board in regards to the newly posted No Parking signs on Enge Dr. He requested clarification on parking restrictions specifically on the roadway shoulder. Goeckner and Yanke noted that there were no changes made to the No Parking restrictions on Enge however the signage wording was changed to match the enforcing ordinance. It was stated that parking is not allowed however should there be a special event a homeowner may contact staff at Village Hall and to request permission for street-side parking which will be reviewed for approval by the Police Department. Such a request has typically been approved in the past and there should not be any problem in the future. Also noted was the village's position that events such as garage sales are not considered a violation. Asst. Police Chief Yanke stated that the primary reason for the No Parking restriction on numerous village streets is to allow access for emergency response vehicles. A motion was made by Trustee Cording, seconded by Trustee Juech, to close the public forum at 7:10 P.M. Motion passed 6 - 0.

COMMITTEE REPORTS

1. Public Works. (Trustee Cording)

Department updates. DPW Superintendent Waech gave update of the department's recent activity which included recycling, sign replacement, repair of pavement around elevated manhole lids, upcoming slurry seal street work, street crack filling, a sink-hole issue, possible purchase of a chipper and truck box, repair/replacement of the snow plow control box and need to replace tires on a truck.

2. Law Enforcement. (President Strohmeyer)

Department updates. Assistant Chief Yanke informed the Board of the recent receipt of a grant from the village's insurance carrier for bullet-proof vests which together with a DOJ grant will

pay the majority of the cost. He also noted that all the newly hired officers are now working on their own other than Tarra. He stated the need of a new squad car and police garage building. Discussion on use of Village Hall parking lot for private events. Goeckner noted the use of restricted parking signs now in place during evening meeting times. He emphasized the need of enforcement especially on election days. Upon delivering a letter to the owner of The Speakeasy in regards to the new restriction he was informed that the attorney for Speakeasy would be contacting the Village. As a part of the upgraded security at Village Hall. The parking lot is now being videoed as well. The restricted parking signage will now be enforced on all future meeting nights.

Discussion on parking on W. Main at Franklin. Trustee Chesak spoke strongly in favor of not removing the parking space in front of SimpleTim's. She recommends restricting the spot to compact cars only. This restriction was agreed upon by other Trustees. Trustee Cording stated that he felt the problem would still exist and that he feel there is a real safety issue at the intersections and the only way to fix such is to remove parking spaces close to the intersections. Goeckner asked the Board for a defined directive so staff can resolve the issue. It was decided to finalize this matter at the next Board meeting with the possible solution of allowing parking for compact cars only in front of SimpleTim's and enforcing State code of parking set-backs at intersections and driveways.

Update on Enge raze order. Goeckner noted the receipt of only two quotes out of four requested from contractors. The low quote, from someone with the needed experience, was \$8,600, the high was \$15,000. This low quote will be submitted for Board approval.

3. Sanitary. (Trustee De Luka)

Department updates. Sanitary Superintendent Groleau noted that needed plant parts have been replaced, the skimmer has been upgraded, there was an incident this past week at the Main St lift station – the pumps failed, the SOP manual has been drafted and under review, and he is working on the phosphorous report.

4. Personnel and Finance. (Trustee Stockhausen)

Department updates. Goeckner noted that he will be meeting with Trustee Stockhausen to get her updated on the village's finances now that she is Chair of the Committee. Review of revised budget with new chart of accounts. The Board was presented Budget Comparison Detail report with the conversion of the new software and new chart of accounts. The budgeted line items have been adjusted as well to fit the new account numbers along with adjustments based on the current year-to-date status of revenues and expenditures. He will be meeting this next week with the various department head in regards to the new budgeted numbers some of which have been cut. Once the budgeted numbers are finalized Goeckner will present them to the Board for approval. Goeckner again emphasized how tight the budget currently is and will be in the future. The new proposed budgets for both the General and Sanitary Funds are lower than those approved for 2018 based on year-to-date trending. Review of monthly Profit and Loss Statement. Goeckner noted that this report will no longer be provided since the Village uses new software specific to government accounting. The previous software was written for the private sector which is why that report was given to the Board. Staff will further research

the new software for other financial reports that may be useful. He feels the one to best present the ongoing financial status of the Village of the budget report previously noted.

5. Other Committee/Commission and Village Official's reports.

Consideration designating Village Hall as a safe exchange zone for internet purchases. Trustee Burkard presented her request to designate Village Hall as an exchange zone. It was noted by staff that these exchanges cause very little or no disruption of staff time. There was discussion as to the location of this area whether it would be inside or outside Village Hall. It is felt inside would be the better area partially for camera coverage. Reviewed was signage verbiage noting the exchange area. There were no Board objections for Board approval at the next meeting.

Complaint – issue with geese at Grotelueschen President's Park & neighborhood area. Resident Karen Goeden, 151 Congress Dr, addressed the Board noting the issue with geese, and their droppings, in the park as well as her backyard. She recently placed a plastic owl out in her backyard which has caused them to move away from her property, however they are still in the park area. Goeckner noted that he brought this to the Board's attention since a commitment to help resolve the problem at this park may have been given a few/couple of years ago and never followed-up on. There was considerable discussion on this matter. The Board agrees to place 3 or 4 life-like plastic owls throughout the park area once the geese molting season is over.

Attorney Prust – nothing to report.

Engineer Komorowski – nothing to report.

Sanitary Superintendent Groleau – nothing more to report.

DPW Superintendent Waech – noted a recent meeting with the owner of NoNo's in regards to expanded parking along Main St.

Asst. Police Chief Yanke – nothing more to report.

Trustee Burkard – nothing to report.

Trustee Stockhausen – nothing to report.

Administrator/Clerk Goeckner – reminded everyone of the dedication of Grotelueschen President's Park on August 11th at 10:00, the partisan primary will be on August 14th, the village is in need of poll workers, the Washington Co. Hazardous Mitigation Plan is available for review.

Treasurer/Deputy Clerk Brynwood – sanitary payments have been received with credit card payments now, direct bank account withdrawal (ACH) is also available, which is free of charge.

Trustee Cording – nothing to report.

Trustee Juech – reminded everyone of the Park dedication and the upcoming Parks meeting.

Trustee Chesak – nothing to report.

President Strohmeier – reported that the Village is looking for grant money and/or donations for improvements to Grotelueschen President's park for possible future projects such as a pavilion, bathroom and playground equipment.

ADJOURNMENT

A motion was made by Trustee Juech, seconded by Trustee Chesak, to adjourn the meeting at 8:21 P.M. Motion passed 6 - 0.

Rick J Goeckner
Administrator/Clerk