

**MEETING MINUTES OF THE VILLAGE OF NEWBURG  
COMMITTEE OF THE WHOLE  
February 22, 2018**

The Committee of the Whole meeting of the Village of Newburg Board of Trustees on Thursday, February 22, 2018, was called to order by President Heili at 7:00 P.M. Roll call was taken with all current Committee Members present. Also in attendance: Administrator/Clerk Goeckner, Treasurer/Deputy Clerk Brynwood, Police Chief Yanke, Attorney Prust, Police Captain Foeger, Sanitary Superintendent Groleau and DPW Superintendent Waech.

**PLEDGE OF ALLEGIANCE**

**MINUTES**

A motion was made by Trustee Sackett, seconded by Trustee Strohmeier, to approve the minutes of the Committee of the Whole meeting of January 25, 2018 with any additions and corrections. Motion passed 7 - 0.

**PUBLIC FORUM**

The public forum was opened at 7:02 P.M. There were no public comments. A motion was made by Trustee Cording, seconded by Trustee Camlin, to close Public Forum at 7:02 P.M. Motion passed 7 - 0.

**COMMITTEE REPORTS**

1. Public Works. (Trustee Cording)

Report on recent snow removal, maintenance building/vehicles/equipment. DPW Superintendent Waech reported that the Village had 7 snowfalls in February and that DPW has a policy of not clearing 100% of the roads each snowfall, the need to expand one of the garage doors at the maintenance building for the new plow truck, had to replace the brakes on the F550, the new tractor was delivered this past Saturday, the paint liner will be going in for repairs, and he is working on replacing No Parking and Stop signs.

Review of Resolution No. 10-2018, a Resolution Approving Jurisdictional Transfer of County Trunk Highway "MY". Administrator/Clerk Goeckner noted the need for this transfer and that the village has a choice on the paint color for the bridge railing which the County has awarded a contract to repaint. Once this transfer occurs, the village will then annex the roadway and its right-of-way into the Village. Administrator/Clerk Goeckner thanked the Washington County Administrator, Mr. Schoemann for working with the best interest for the Village of Newburg.

2. Law Enforcement. (Trustee Strohmeier)

Monthly Activity Reports. This report will be presented in April. Chief noted we have received \$1200 from Mid-Moraine Municipal Court.

Status update on squad car garage and need for approval to bid project. Goeckner and Police Chief Yanke reviewed the progress and basic of the proposed building noting

options that will be bided. They also stated that the building colors will match as closely as possible the current Village Hall building. They hope to have the building constructed by this fall. Yanke noted that the radio system has improved and he still working with the Counties on the matter. A motion was made by President Heili, seconded by Trustee Strohmeier, to go out for bid for a new Police Department garage. Motion passed 7 – 0. A motion was made by President Heili, seconded by Trustee Juech, to authorize the Village Attorney to create a standard for proof of responsibility. Motion passed 7 – 0.

3. Sanitary. (Trustee Camlin)

Update on WWTd issues and recent need for emergency repairs. It was noted that 2 of the 4 furnaces in the Waste Water Treatment Plant building are not working and need replaced versus repaired. Also noted were high exceedance levels on last month's report possibly due to the weather and the clarifier being frozen. The aerator bearing recently went out and one of two machines is down. Goeckner issued an emergency work order for the repairs estimated at \$5,000+. Also, one of the two pumps in the maintenance facility area sewer lift is out and needs replaced or repaired. A new controller was ordered for the Carmondy lift station and the generator at the Main St lift station was recently given an extensive tune-up. A leak was found in that generator's radiator which will be fixed next week

4. Personnel and Finance. (President Heili)

Review of monthly Profit and Loss Statement. Treasurer/Deputy Clerk Brynwood noted the February entries for IT services for over \$12,000 in the General and Sanitary Funds will be posted back to 2017 as an accrual entry.

Review of 2016 Financial Audit and Communications Reports. Goeckner went through both reports with the Board noting highlights from 2016. There were no significant issues to report for concern. He asked the Board members to review the reports and come back at the next meeting with any questions they may have. He noted that the General Fund cash balance was very slowly increasing. He will be transferring the previously approved 2018 budget to the new software in the near future.

Review of Proposed personnel Policy changes. Goeckner presented to the Board the current and a proposed Personnel Policy. Reviewed was the new policy with a note of the significant changes plus the addition of a Code of Ethics. Two items for further discussion are Employee Evaluations and Call-in Pay.

5. Other Committee/Commission and Village Official's reports.

Trustee Camlin – Nothing to report.

Trustee Juech – Nothing to report.

Trustee Strohmeier – Nothing to report.

Trustee DeLuka – Nothing to report.

Trustee Sackett – Nothing to report.

Trustee Cording – Stated that contrary to reports, Hickory Road was not flooded. He noted that recent rains caused water to flow heavily across it.

Attorney Prust – Briefly reviewed an area issue regulating minors and vaping.

DPW Superintendent Waech – Nothing to report.

Sanitary Superintendent Groleau – Nothing to report.

Police Chief Yanke – Noted that he would like Board consideration of an ordinance that allows the Sheriff's Department to enforce our ordinances. Stated the proper personnel needs notified when there is an emergency such as the recent ice build-up and removal on the river. He has a new hire, a County Deputy Sheriff, he will be bringing onboard soon. The laptop computer in the sedan needs to be replaced; there may be a grant to pay for 75% of the cost.

Police Captain Foeger – Nothing to report.

Treasurer/Deputy Clerk Brynwood – Reported that payroll should be switched over to the Workhorse software March 1. All other reports/programs have already been transferred to the new software.

Administrator/Clerk Goeckner – Informed the Board of two recent news media interviews in regards to the ice and flooding issue on the Milwaukee River. The Fire Department asked to use/lease our pay-loader to help clean up the ice however with the condition it is in Goeckner decline their request. He noted that it has been repaired four times in the past 12+ months and not even sure it is operational at this time. He also informed them of the failure of one of the election machines during the public test. A backup machine was sent to replace it at the election. The dates for Open Book is May 2<sup>nd</sup> from 3 – 5 and Board of Review May 29<sup>th</sup> from 6 – 8 P.M. Presented to the Committee for their review a letter from Ruckert-Mielke in regards to the Mid-Moraine Water Quality Collective Milwaukee River Watershed – 2018 Services.

President Heili – Nothing to report.

A motion was made by Trustee Juech, seconded by Trustee Strohmeyer, to adjourn the meeting at 8:32 P.M. Motion passed 7 - 0.

Rick J Goeckner  
Administrator/Clerk