

MEETING MINUTES  
Village of Newburg Board of Trustees  
January 11, 2018, 7:00 P.M., Village Hall

Call of the regular meeting of the Village of Newburg Board of Trustees to order. All Board members were present (Trustee DeLuka entered at 7:08) except Trustee Camlin. Also in attendance Administrator/Clerk Goeckner, Treasurer Brynwood, Police Chief Yanke, Police Captain Foeger and Sanitary Operator Groleau.

PLEDGE OF ALLEGIANCE

MINUTES

Approval of the minutes of the regular Village Board Meeting of December 14, 2017. A motion was made by Trustee Sackett, second by Trustee Strohmeyer, to approve the minutes pending any additions or corrections. Motion passed 5 - 0.

PUBLIC FORUM

The Public Forum opened at 7:02 P.M. Resident Rand Krueger of 359 Franklin St. requested stop signs at the Franklin and Congress intersection. He feels there is a problem in that area especially on weekends when church is in session. A motion was made by Trustee Sackett, seconded by Trustee Cording, to close the public forum at 7:03 P.M. Motion passed 5 - 0.

BILLS

The bills were presented (however the vote was taken after item number 3 while copies were made) as follows: General Fund payroll \$18,869.00, accounts payable \$26,952.43; Taxing Districts \$578,895.24 and Tax Refunds for overpayments \$2,416.27 as well as a transfer from General to Sanitary for \$8,297.61 for late sanitary payments placed on tax rolls collected; Sanitary payroll \$1,512.03 and accounts payable \$11,944.87.

CORRESPONDENCE

None.

UNFINISHED BUSINESS

1. Approval of new Committee assignments due to filling vacant trustee position. President Heili is recommending the appointment of Sandy Stockhausen to fill Mr. Sackett's position on the Board of Zoning Appeals. A motion was made by Trustee Sackett, seconded by Trustee Juech, to approve the appointment of Sandy Stockhausen. Motion passed 5 – 0.
2. Discussion and possible action approving Resolution No. 02-2018, a Resolution Accepting Proposals from R&R Insurance Services, Inc. through the League of Wisconsin Municipalities Mutual Insurance Program for General/Law Enforcement/Public Officials E&O/Automobile Liability, Auto Physical Damage, Property/Inland Marine, Boiler & Machinery, Crime and Worker's Compensation Insurance Coverage. (enter DeLuka at 7:08 P.M.) Goeckner noted the professionalism of RS Semler when notified the Village would not be renewing with their

agency. He also stated that RS Semler has provided excellent service over the years however the recommendation to change is strictly financial. Questioned, was the village's auto insurance and how coverage is handled for elected officials driving their own personal vehicles. Goeckner noted that the individual's coverage would be primary and the village's coverage secondary. A motion was made by Trustee Cording, seconded by Trustee Strohmeyer, to approve Resolution No. 02-2018. Motion passed 6 – 0.

3. Discussion and possible recommendation on installation of stop signs at Franklin and Congress Dr. Trustee Sackett noted that he has monitored traffic on Franklin and suggests two stop signs to be placed at this intersection. Mentioned that there is not only a speed problem but more so a safety issue with pedestrians from the two churches, day care and school. Administrator Goeckner mentioned the need to change the current ordinance and that he will present the change at the next meeting. A motion was made by Trustee Sackett seconded by Trustee Juech, recommending a four way stop at the intersection of Franklin and Congress. Motion passed 6 - 0.
4. A motion was made by Trustee Sackett, seconded by Trustee Cording, to approve payment of the bills. Motion passed 6 – 0.
5. Item number 4 on the agenda was deleted since it was a duplication of item number 1.

#### NEW BUSINESS

1. Discussion and possible action approving Resolution No. 01-2018, a Resolution to Declare May 12, 2018 as International Migratory Bird Day. A motion was made by Trustee Juech, seconded by Trustee Strohmeyer, to approve Resolution No. 01-2018. Motion passed 6 - 0.
2. Discussion and possible action approving a proposal to complete a SCADA system (sanitary collection, monitoring, and data acquisition system) analysis with Ruckert-Mielke. (distribution at meeting) Goeckner and Groleau updated the Board on the recent events leading up to the need and seeking of a proposal for a SCADA system. Ruckert-Mielke will not be submitting a proposal at this time as a professional courtesy to Graef, our current Engineers. A motion was made by Trustee Sackett, seconded by Trustee Strohmeyer, to direct staff to approach both Graef and Ruckert-Mielke for meetings with each to solicit separate proposals for a SCADA system. Motion passed 6 - 0.
3. Discussion and possible action approving Resolution No. 03-2018, a Resolution Awarding the Audit Services for the Village of Newburg Financial Records. A motion was made by Trustee DeLuka, seconded by Trustee Sackett, to approve Resolution No. 03-2018. Motion passed 6 – 0.
4. Discussion and possible action approving Resolution No. 04-2018, a Resolution Authorizing the Borrowing of Funds for the Purchase of a Department of Public Works Dump/Patrol Truck from Commerce State Bank. A motion was made by Trustee Cording, seconded by Trustee Juech, to approve Resolution No. 04-2018. Motion passed 6 – 0.
5. Discussion and possible action approving Resolution No. 05-2018, a Resolution Accepting a Planned Maintenance Agreement from Total Energy Systems, LLC. A motion was made by Trustee Cording, seconded by Trustee Sackett, to approve Resolution No. 05-2018. Motion passed 6 – 0.

6. Discussion and possible action approving Resolution No. 06-2018, a Resolution Approving a Sign Easement with Jed Kimla. A motion was made by Trustee DeLuka, seconded by Trustee Cording, to approve Resolution No. 06-2018. Motion passed 6 – 0.
7. Discussion and possible action approving Dean Groleau as Sanitary Superintendent. A motion was made by Trustee Sackett, seconded by Trustee Strohmeier, to appoint Dean Groleau as Sanitary Superintendent. Motion passed 6 – 0.
8. Discussion and possible action in regards to Detour Proposal on State Hwy 33 over the Milwaukee River (Bridge structure B-66-93) for three weeks from April through October, 2019. Police Yanke precluded his recommendation noting that he is not making his recommendation based on his relationship to anyone who lives on Decorah, the proposed bypass route. He is doing so based on his professional opinion of the facts. Yanke recommends traffic be rerouted onto MY through Newburg, not Decorah. He reviewed the number of housing units on both options with MY having a much lower count. Also, the speed limit is higher on MY as well as the fact that the construction of the roadway and pavement is better suited for truck traffic on MY. A motion was made by Trustee Sackett, seconded by Trustee Juech, to approve Police Chief Yanke's recommendation to detour traffic on My through Newburg versus Decorah. Motion passed 6 – 0.

#### COMMITTEE/COMMISSION/STAFF REPORTS

Trustee Strohmeier – Nothing to report.

Trustee DeLuka – Nothing to report.

Trustee Sackett – Questioned the number of hours police officers work each week and their schedule. Yanke noted that each officer works on average 20 hours per month and self-schedules their time.

Trustee Juech – Reported on the upcoming Parks meeting in February and the holiday lights.

Trustee Cording – Reported on the holiday lights.

Sanitary Superintendent Groleau – Nothing to report.

Police Chief Yanke – Noted an upcoming Emergency Management Committee meeting on the 18<sup>th</sup>. Stated that the Village received back from Mid-Moraine Court approximately \$1,000 at year end from court fees exceeding our costs. Reported that his year-end report would be given in February.

Police Captain Foeger – Nothing to report.

Treasurer/Deputy Clerk Brynwood – Noted that tax collection went well, so did sanitary. She is working on the software conversion to Workhorse. And, she loves the new copier!

Administrator/Clerk Goeckner – Announced that only one incumbent filed paperwork for re-election. The two other open positions will come from write-ins. There will be a Spring Primary election for Justice of the Supreme Court as well as an open position on the West Bend School Board. Goeckner will be reviewing license fees this spring. The new (used) patrol/dump truck will be picked up tomorrow from Washington County. With this larger truck, drivers will be required to have their CDL and the Village will need to implement a drug testing program.

President Heili – Noted that garbage/trash cans are still being left out street-side beyond the allowed time frame per village code. He wants this ordinance enforced.

## LICENSE APPLICATIONS

Approval/Denial of Operator Licenses for Lance Hartmann and Jessica Hoffman. Chief Yanke requested Mr. Hartmann's license approval be placed on hold until the next meeting based on his record and the need for follow up. He read a letter recommending the approval of Ms. Hoffman's along with the license application for Jeffrey Tryba. A motion was made by Trustee Juech, seconded by Trustee Strohmeyer to approve the Operator Licenses for Hoffman and Tryba. Motion passed 6 - 0.

Police Chief Yanke informed the Board that he recently met with all liquor license holders in regards to the new Operator License ordinance.

## ADJOURNMENT

A motion was made by Trustee Juech, second by Trustee Strohmeyer, to adjourn the Village Board meeting at 8:10 P.M. Motion passed 6 - 0.

Rick J. Goeckner  
Village Administrator/Clerk