

**MEETING MINUTES OF THE VILLAGE OF NEWBURG  
COMMITTEE OF THE WHOLE  
January 25, 2018**

The Committee of the Whole meeting of the Village of Newburg Board of Trustees on Thursday, January 25, 2018, was called to order by President Heili at 7:00 P.M. Roll call was taken with all current Committee Members present. Also in attendance: Administrator/Clerk Goeckner, Treasurer/Deputy Clerk Brynwood, Police Chief Yanke, Attorney Prust, Building Inspector Grotelueschen, Engineer Komorowski, Police Captain Foeger, Sanitary Superintendent Groleau and DPW Superintendent Waech.

**PLEDGE OF ALLEGIANCE**

**MINUTES**

A motion was made by Trustee Strohmeyer, seconded by Trustee Juech, to approve the minutes of the Committee of the Whole meeting of October 26, 2017 with any additions and corrections. Motion passed 7 - 0.

**PUBLIC FORUM**

The public forum was opened at 7:01 P.M. Mary Monday voiced a complaint against her neighbor in regards to load music coming from his business. A motion was made by Trustee Sackett, seconded by Trustee Cording to close Public Forum at 7:03 P.M. Motion passed 7 - 0.

**COMMITTEE REPORTS**

1. Public Works. (Trustee Cording)

Trustee Cording commended the DPW staff for a great job with the recent snow removal. Trustee Sackett questioned the number of part-time DPW staff and if they are getting trained. DPW Superintendent Waech noted that they are, specifically on snow plowing and that it is a work in progress.

2. Law Enforcement. (Trustee Strohmeyer)

Monthly Activity Reports. Chief Yanke reviewed the last quarter of 2017's report. Trustee Sackett questioned the Chief in regards to the Village's police involvement in the Mary Monday matter. Chief Yanke reviewed with the Board the events of the night she noted in her complaint and stated that the County Sheriff's Department did not issue a ticket. He would like further discussion at a future meeting on this matter. Village Attorney Prust noted that decibel meter usage is not useful in noise ordinance enforcement.

3. Sanitary. (Trustee Camlin)

Update on WWTD Manual. Komorowski that he is waiting on task videos to use in creating the manual.

Update on WWTP Permits and Submittals. All paperwork has been submitted on time.

Discussion on Carmondy Court lift station. Komorowski made a PowerPoint presentation. He is estimating the cost of repairs to properly fix the lift station at just over \$50,000 plus engineering costs.

Discussion on Sewer System Study for future village development. Komorowski noted the need to review future use and needs of the system as well as option for the lift station repair. A gravity flow system could replace it. Time value of repair to the lift station could be 20 – 30 years. The village needs to be ready and prepared for development of the Bell property. An estimate of the cost of the study is needed.

4. Personnel and Finance. (President Heili)

Review of monthly Profit and Loss Statement. An updated copy of the report was presented.

5. Other Committee/Commission and Village Official's reports.

- a. Trustee Camlin – Nothing to report.
- b. Trustee Juech – Nothing to report.
- c. Trustee Cording – Nothing to report.
- d. Trustee Strohmeier – Noting to report.
- e. Trustee DeLuka – Nothing to report.
- f. Trustee Sackett – Nothing to report.
- g. Attorney Prust – Nothing to report.
- h. DPW Superintendent Waech – Nothing to report.
- i. Sanitary Superintendent Groleau – Nothing to report.
- j. Police Chief Yanke – Requested Board consideration of a Police Department Chaplain. He noted upcoming training for such a position. He also noted that he has filled the empty slot for an officer position.
- k. Police Captain Foeger – Nothing to report.
- l. Building Inspector/Zoning Administrator Grotelueschen – Informed the Board of recent work on the Emergency Management Committee manual; his meeting with the Village Assessor for the year-end review; and work with the village's ISO rating.
- m. Treasurer/Deputy Clerk Brynwood – Reported that she is still working on the new financial software.
- n. Administrator/Clerk Goeckner – Reported on a grant received by Riveredge as a part of the Community Rivers Program involving the Village of Newburg. Mandie Zopp from Riveredge is requesting someone from Newburg to serve on the Steering Committee. He also noted a Press Release from Washington County as to their proposed 2050 Transportation Network Sustainability Plan. And, reiterated Chief Yanke's request for consideration of a PD Chaplain as the norm for emergency service agencies.
- o. President Heili – Requested enforcement of the village's snow removal from sidewalks policy.

Discussion on garbage/trash receptacle removal from street side after collection. He noted that village code required removal within 12 hours. Trustee Cording stated that trash cans are supposed to be placed inside a garage or not seen from the roadway. Brynwood reviewed a recent incident with the receptacles at Holy Trinity and that she

received a call from them stating that their garbage cans were missed by Advanced Disposal they were told to leave them out for pickup but were told not sure of when Advanced would be back. Chief Yanke informed the Board that this enforcement issue is not a priority for him or his department. He and his staff have other more important items they are working on. He suggests Board members stop and talk to property owners to try and resolve the problem first. It was noted that a ticket for failure to remove trash receptacles is approximately \$250.

A motion was made by Trustee Juech, seconded by Trustee DeLuka, to adjourn the meeting at 8:23 P.M. Motion passed 7 - 0.

Rick J Goeckner  
Administrator/Clerk