

MEETING MINUTES
Village of Newburg Board of Trustees
December 14, 2017, 7:00 P.M., Village Hall

Call of the regular meeting of the Village of Newburg Board of Trustees to order. All Board members were present (Trustee Camlin entered at 8:01) except Trustee Cording and the position vacated by Trustee Baumann. Also in attendance Administrator/Clerk Goeckner, Police Chief Yanke, and DPW Superintendent Waech.

PLEDGE OF ALLEGIANCE

MINUTES

Approval of the minutes of the regular Village Board Meeting of November 9, 2017. A motion was made by Trustee Strohmeyer, second by Trustee Juech, to approve the minutes pending any additions or corrections. Motion passed 4 - 0.

PUBLIC FORUM

The Public Forum opened at 7:06 P.M. There were no public comments. A motion was made by Pres. Heili, seconded by Trustee Strohmeyer, to close the public forum at 7:07 P.M. Motion passed 4 - 0.

BILLS

The bills were presented as follows: General Fund payroll \$12,800.62 and accounts payable \$24,205.10; Sanitary payroll \$1,594.80 and accounts payable \$17,704.15. A motion was made by Trustee DeLuka, seconded by Trustee Strohmeyer, to approve payment of the bills. Motion passed 4 - 0.

CORRESPONDENCE

Goeckner presented the 2016 Annual SWRPC and Milwaukee River Basin Report Card reports for review.

UNFINISHED BUSINESS

1. Discussion and possible appointment to vacant Village Trustee position. The Village received one letter of interest to fill the vacant Trustee position. The interested resident is Bill Sackett, a former Trustee and Board President. A motion was made by Trustee DeLuka, seconded by Trustee Juech, to appoint Bill Sackett to complete the vacant term of Trustee. Motion passed 4 - 0. At this time Mr. Sackett was given his Oath of Office and sworn in.
2. New Committee assignments due to vacant Trustee position. Bill Sackett will now be a member of the Committee of the Whole and Tom Zajdel will replace Ann Bauman on the Emergency Government Committee. Mr. Sackett's appointment now creates a vacancy on the Board of Zoning appeals. Once the position is named the appointments will be made.
3. Discussion and possible action adopting Ordinance No. 11-2017, an Ordinance Regulating the Conduct of an Operator License Holder per Section 112.11 of the Municipal Code of Newburg. Police Chief Yanke reviewed the ordinance and also noted that there was another complaint of a bartender serving while intoxicated, possibly the same bartender that a previous complaint was filed against. A motion was made by Trustee DeLuka, seconded by Trustee Strohmeyer, to adopt Ordinance No. 11-2017. Motion passed 5 - 0.

NEW BUSINESS

1. Approval of 2018 Village Board, Committee and Commission Schedule. A motion was made by Trustee Juech, seconded by Trustee Sackett, to approve the 2018 schedule with the deletion of the December Committee of the Whole meeting. Motion passed 5 - 0.

2. Approval of Election Inspectors/Poll Workers for 2018-2019. A motion was made by Trustee Sackett, seconded by Trustee Strohmeier, to approve the following list of poll workers for 2018 – 2019: Bonnie Becker, Kay Chesak, Roger Clement, Ann Cording, Barbara DeLuka (Chief Inspector), Shirley Enright, Barbara Goeckner, Cory Martin, Debra Streets, Laurie Schwalbe, and Tom Zajdel (Chief Inspector). Motion passed 5 – 0.
3. Review and discussion of Village insurance proposals for 2018 coverages. Goeckner reviewed the two proposals received from R & R Insurance Services through the League of Wisconsin Municipalities and RS Semler, the Village's current carrier. It was noted that a third proposal was sought but the carrier declined to submit a quote. Goeckner stated that it was very difficult to get an apples to apples comparison of coverages since one insurer only provides coverage for governmental agencies and their coverage limits are set. As to the premiums submitted, the quote from R & R Insurance Services is approximately \$1,000 less than Semler's. Both companies were given the others proposal to make a comparison of the coverages to help with the review. Overall Goeckner stated that he felt the proposal by R & R Insurance Services was the better of the two. He noted that he felt comfortable with either and has never had an issue or bad service from Semler. Considering the \$1,000 savings Goeckner is recommending the proposal as submitted by Semler. There were no Board objections. A resolution awarding such will be presented at the January Board meeting.
4. Discussion and possible action approving an ad-hoc committee for the consideration to build a garage for the police department squad cars. Chief Yanke noted the need of additional garage space specifically for the squad cars. This is not a new concept, it has been reviewed and discussed by previous Boards. Yanke would like the committee to consist of Goeckner, Building Inspector Grotelueschen and Police Captain Foeger. There was considerable discussion as to the inclusion of the Police Committee members on this ad-hoc committee. The Chief stated that he will consider such. A motion was made by Trustee Strohmeier, seconded by Trustee Juech, to create an ad-hoc committee for the consideration to build a garage for the Police Department squad cars. Motion passed 5 – 0.
5. Review of resolution for jurisdictional transfer of County Highway MY. Goeckner noted that the sample resolution was for review only and drafted by Washington County. (enter Trustee Camlin) Goeckner and Trustee Cording will be meeting with Washington County Officials next week on this matter before proceeding. The Village is not eligible for State of County highway funds for the Main Street reconstruction project until such time that it has jurisdictional control. This is the primary reason for the transfer. The resolution has been reviewed by the village's attorney.
6. Consideration of cancelling December Committee of the Whole meeting. A motion was made by Trustee Juech, seconded by Trustee DeLuka, to cancel the December 2017 Committee of the Whole meeting. Motion passed 6 – 0.

COMMITTEE/COMMISSION/STAFF REPORTS

Trustee Strohmeier – Nothing to report.

Trustee DeLuka – Wished everyone a Merry Christmas and Happy New Year!

Trustee Sackett – Also wished everyone a Merry Christmas and Happy New Year!

Trustee Juech – Nothing to report other than the next Parks Commission meeting will have a full agenda.

Trustee Camlin – Nothing to report.

DPW Superintendent Waech – Reported on the recent snow and removal.

Police Chief Yanke – Thanked Board members who contributed to the recent Toys for Kids fund drive.

He also noted that the Newburg Police Department has a Facebook page. The Chief informed the Board that Rand Krueger has requested a stop sign at Franklin and Congress to help lower the speed of traffic on Franklin. Yanke would also like to have a crosswalk placed on Highway 33 at Congress. Updated the Board on the status of the Emergency Management Committee and the

update of its plan. Noted that his recent letter to the Board in regards to Speakeasy may have been misworded in regards to the bon fire. It should have stated the fire was 10 – 15 feet above the ground, not the fence.

Administrator/Clerk Goeckner – Informed Board that Washington County will be selling the Village their dump/patrol truck for \$25,150. It was budgeted for \$35,000. Presented a recent legislative bulletin from the League. Will be recommending Commerce State Bank for the dump truck loan with a 2 year interest rate of 3.35%. Noted that the Board members were recently given a copy of the village’s snow removal practices. Stated that he was informed by the State of the closing of Hwy 33 for up to 3 weeks in 2019 due to repair work on the highway’s bridge. Requested those incumbents not seeking re-election to submit form EL-163 by December 22nd. The Sanitary Department purchased a pickup truck off the Wisconsin Auction site from Washington County for \$3,850. This was in the 2018 budget however it was too good of a truck to pass on. Goeckner will be presenting current Sanitary Operator-in-charge Groleau for appointment as Sanitary Superintendent at the next Board Meeting. He will present to the individual Board members after the meeting a draft copy of the requested list of issues staff has in regards Board members and their conduct and input. The village will not be picking up Christmas trees this year but instead accept them dropped off in January at the maintenance building of the two recycling days. Goeckner also gave the report for the Village Treasurer who was absent from the meeting. She wanted the Board to know that a mistake was made on the recently published trash collection calendar. It has been corrected and new copies are being printed. The 2016 year-end financial journal entry adjustments will be completed by tomorrow. Taxes, sanitary and dog license fees are currently being collected. And, she is still working on setting up the new Workhorse software system.

President Heili – Noted that garbage/trash cans are being left out street-side beyond the allowed time frame per village code. He wants this ordinance enforced. He would also like to see the Police Department enforce the sidewalk snow removal ordinance.

LICENSE APPLICATIONS

Approval/Denial of Operator Licenses for Devin Frankovis, Terry Quillen and Kimberly Ronn. Chief Yanke read a letter recommending their approval. He noted that Frankovis was previously denied a license however with a recent change in our ordinance regulating the issuance of Operator Licenses he now qualifies. A motion was made by Trustee Strohmeyer, seconded by Trustee Sackett to approve the Operator Licenses to Frankovis, Quillen and Ronn. Motion passed 6 - 0.

Approval/Denial of a Temporary “Class B”/Class “B” Retailers Liquor License for the Newburg Fire Department, 508 W. Main St, Newburg, Wi for the following bingo dates: 1-3-18, 1-17-18, 2-7-18, 2-21-18, 3-7-18, 3-21-18, 4-4-18, 4-18-18, 5-2-18, 5-16-18 and 6-20-18. Chief Yanke read a letter recommending the approval of the licenses. A motion was made by Trustee Juech, seconded by Trustee Strohmeyer to approve the Temporary “Class B”/Class “B” license to the Newburg Fire Department on the above listed dates. Motion passed 6 – 0.

ADJOURNMENT

A motion was made by Trustee Juech, second by Trustee Strohmeyer, to adjourn the Village Board meeting. Motion passed 6 - 0.

Rick J. Goeckner
Village Administrator/Clerk