

**MEETING MINUTES OF THE VILLAGE OF NEWBURG
COMMITTEE OF THE WHOLE
October 26, 2017**

The Committee of the Whole meeting of the Village of Newburg Board of Trustees on Thursday, October 26, 2017, was called to order by President Heili at 7:00 P.M. Roll call was taken with all current Committee Members present. Also in attendance: Administrator/Clerk Goeckner, Treasurer/Deputy Clerk Brynwood, Police Chief Yanke, Attorney Prust, Building Inspector Grotelueschen, Engineer Komorowski, Police Captain Foeger, Sanitary Operator in Charge Groleau and DPW Superintendent Waech.

PLEDGE OF ALLEGIANCE

MINUTES

A motion was made by Trustee Cording, seconded by Trustee Strohmeyer to approve the minutes of the Committee of the Whole meeting of September 28, 2017. Motion passed 7 - 0.

PUBLIC FORUM

The public forum was opened at 7:03 P.M. Vern Stockfish addressed the Committee in regards to the elimination of brush dropout at the maintenance garage. Village staff had misinformed Mr. Stockfish this past week as to the new policy which now sets pickup street-side only. A motion was made by President Heili, seconded by Trustee Cording to close Public Forum at 7:07 P.M. Motion passed 7 - 0.

COMMITTEE REPORTS

1. Public Works. (Trustee Cording)

Discussion on Main Street reconstruction. Village Engineer Komorowski reviewed the status and initial cost estimates for the reconstruction of the urban and rural areas of Main St. The total projected cost is estimated at \$3,850,000 which includes \$1,350,000 for utility relocation. Goeckner presented a detailed estimate on the possible method of payment for the Main Street reconstruction and a projected substantial shortfall. As briefly reviewed was the possible storage of salt at the maintenance yard.

2. Law Enforcement. (Trustee Strohmeyer)

Monthly Activity Reports. Chief Yanke stated that the Village should be ahead in receipt of fines with the Mid Moraine Municipal Court by approximately \$1,000 at year end. He also noted that he would like a full time officer hired in 2019 or 2020. Trustee Cording asked the Chief to address the junk on the Kirmse property on Highway 33.

3. Sanitary. (Trustee Baumann)

Discussion on hiring waste water treatment plant personnel. Goeckner informed the Board that Dean Groleau has been appointed Operator in Charge at the waste water treatment plant. He has all certifications to oversee such except for one which he is

scheduled to complete in November. Staff is currently seeking backup plant personnel for Mr. Groleau through job ads.

Status of Waste Water Treatment Plant & Lift Station repairs. Reviewed were several issues at both locations. It was noted that the Main St. lift station generator is now operational but additional needs maintenance repairs. The Carmondy Court lift station will need major repairs and those issue are being reviewed by the village's engineers.

4. Personnel and Finance. (President Heili)

Review of monthly Profit and Loss Statement. A couple of questions for clarification were answered.

Review and discussion of proposed 2018 General and Sanitary Fund budgets and possible recommendation to Village Board for approval. Goeckner presented and answered questions in regards to the budgets as presented. Discussed were minor adjustments. There were no objections to present the proposed budgets with noted changes for Board approval.

Review and discussion of proposed 2018 tax levy and possible recommendation to Village Board for approval. Goeckner discussed with the Committee a couple of options to increase the levy based on additional capital purchases for the Department of Public Works. The average tax bill, village's portion, based on a \$195,000 assessment would increase \$98. A motion was made by Trustee Cording, seconded by Trustee Baumann, to forward the proposed budgets and tax levy to the Board for approval. Motion passed 7 – 0.

Discussion on regulation of dumpster in business districts. There item was withdrawn from the agenda by President Heili.

Role of Board and Staff. Attorney Prust reviewed with the Board their role as elected officials specific to not interfering with day-to-day operations or committing the Village to obligations outside the scope of full Board approval. He noted that staff oversees day-to-day operations.

5. Other Committee/Commission and Village Official's reports.

- a. Trustee Camlin – Nothing to report.
- b. Trustee Juech – Nothing to report.
- c. Trustee Cording – Nothing to report.
- d. Trustee Baumann – Noting to report.
- e. Trustee DeLuka – Nothing to report.
- f. Trustee Strohmeier – Reported on an issue with a property on Franklin.
- g. DPW Superintendent Waech – Noted that he has developed a Standard Operating Procedure for snow plowing.
- h. Sanitary Operator in Charge Groleau – safety?
- i. Police Chief Yanke – Presented a draft letter addressing issues with Speakeasy for Committee member review and comments noting the document is confidential (document was collected back after meeting). He also informed the Committee of a recent reported issue at a local bar with a bartender who may have been intoxicated while serving/working. Discussed was a possible ordinance regulating such. Reported

that the initial security upgrades at the maintenance grounds and village hall have been completed for just under \$3,000. He will continue with other security measures (cameras) at both locations. The additional costs will be approximately \$1,500.

- j. Attorney Prust – Nothing to report.
 - k. Treasurer/Deputy Clerk Brynwood - Nothing to report.
 - l. Administrator/Clerk Goeckner – The hours for Trick or Treat were clarified. A Washington County Housing Public Hearing was noticed as well as a Town of Trenton Comprehensive Plan Update Public Hearing. Goeckner thanked Brynwood and Groleau for all their efforts keeping the Sanitary Department running. Noted the comments about the Kirmse property and that he would monitor their cleanup.
 - m. President Heili – Thank Goeckner and Brynwood for all their work.
6. Entertain a motion to adjourn into Closed Session pursuant to State Statute Section 19.855(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Former Sanitary Superintendent)

A motion was made by Trustee DeLuka, seconded by Trustee Cording, to recess into Closed Session at 8:32 P.M. Motion passed 7 – 0. No action was taken on possible litigation as discussed in Closed Session.

7. President Heili reconvened the Open Session of the Committee meeting at 9:15 P.M. Roll call was taken with all Committee members present.

A motion was made by Trustee Juech, second by Trustee Cording, to adjourn the meeting at 9:16 P.M. Motion passed 7 - 0.

Rick J Goeckner
Administrator/Clerk