

MEETING MINUTES
Village of Newburg Board of Trustees
November 9, 2017, 7:00 P.M., Village Hall

Call of the regular meeting of the Village of Newburg Board of Trustees to order. All Board members were present except Trustee Camlin and the position vacated by Trustee Baumann. Also in attendance Administrator/Clerk Goeckner, Treasurer/Deputy Clerk Brynwood, Police Chief Yanke, DPW Superintendent Waech (enter 7:15), Police Captain Foeger, and Building Inspector Grotelueschen.

PLEDGE OF ALLEGIANCE

PUBLIC HEARING
2018 BUDGET AND TAX LEVY

The Public Hearing was called to order at 7:01 P.M. There was no public comment. The total proposed 2018 General Fund budget is \$1,163,312, Sanitary \$361,945, and Tax Levy \$627,174. A motion was made by Trustee Cording, seconded by Trustee Juech, to close the Public Hearing at 7:02 P.M. Motion passed 5 – 0.

MINUTES

Approval of the minutes of the regular Village Board Meeting of October 12, 2017. A motion was made by Trustee Strohmeyer, second by Trustee Cording, to approve the minutes pending any additions or corrections. Motion passed 5 - 0.

PUBLIC FORUM

The Public Forum opened at 7:06 P.M. Curt Lewin, 617 W. Main St., addressed the Board in regards to a letter he received from the Village. The letter referenced issues with events which recently occurred concerning The Speakeasy, a bar owned and operated by him. Mr. Lewin stated that he feels the items in the letter are either not under his control, did not happen as described or should be handled by the village. Andrea Schneider, 6870 Enge Dr., also noted that one of the events noted in the letter, a backyard fire, did not happen as described in the letter. Jill Van Buskirk, 420 Salisbury, stated that no patrons of The Speakeasy leave the porch area outside with alcohol at any time. A motion was made by Trustee Strohmeyer, seconded by Trustee Juech, to close the public forum at 7:16 P.M. Motion passed 5 - 0.

BILLS

Treasurer Brynwood presented the bills as follows: General Fund payroll \$13,516.60 and accounts payable \$14,370.55; Sanitary payroll \$1,584.41 and accounts payable \$4,277.39. A motion was made by Trustee Cording, seconded by Trustee Strohmeyer, to approve payment of the bills. Motion passed 5 – 0.

CORRESPONDENCE

Nothing.

UNFINISHED BUSINESS

Village Board member and staff's role. Chief Yanke read a prepared statement addressing issues with what he feels are problems in how Board members conduct village business. He emphasized that their role is legislative not administrative and that they need to let staff conduct business without interference from the Board members. He noted that he will no longer share confidential information with the Board if they go public with such information before he acts on it. He also noted that several staff members are ready to resign if the actions of Board members don't change. Trustee Cording stated that the Village has very good staff and we need to let them do their job. President Heili agreed that the elected officials' role is to set policy. Goeckner agreed with Yanke and stated that he would resign if the working conditions with the village did not change. Trustee Juech noted that the staff needs the authority to do their job and requested a written list of the issues.

NEW BUSINESS

1. Resignation of Village Trustee – acceptance and discussion of possible replacement. Trustee Baumann submitted her written resignation from the Village Board. Goeckner noted a couple of options for find a replacement or they could leave the position unfilled until the Spring election next April. There was considerable discussion on the matter. Yanke would also like to fill the Deputy Director of Emergency Management position which she held with an individual he is working with on that committee's policy manual. A motion was made by Trustee Juech, seconded by Trustee De Luka, to leave the seat open unless someone submits a letter of intent by December 1 to the Village Administrator. Motion passed 5 – 0.
2. Discussion and possible action on approving Resolution No. 17-2017, a Resolution Establishing Reporting Standards Financial Policies for the Village of Newburg. Goeckner noted that these policies were requested by the village's auditors. They have been reviewed and approved by the auditors as well. A motion was made by Trustee Cording, seconded by Trustee Strohmeyer, to approve Resolution No. 07-2017. Motion passed 5 – 0.
3. Discussion and possible action on approving Resolution No. 19-2017, a Resolution Adopting the 2018 Village of Newburg General and Sanitary Fund Budgets and Tax Levy. The proposed General Fund budget totals \$1,163,312, Sanitary \$361,945, and Tax Levy \$627,174. A motion was made by Trustee Strohmeyer, seconded by Trustee Juech, to approve Resolution No. 19-2017. Motion Passed 5 – 0.
4. Authorization for Village Administrator/Clerk to proceed with the 2018 budgeted expenditures without further Board approval. These has been the past standard procedure. A motion was made by Trustee Cording, seconded by Trustee Strohmeyer, to authorize the Village Administrator/Clerk to proceed with budgeted expenditures without further Board approval. Motion passed 5 – 0.
5. Discussion of ordinance in regards to prohibition on intoxication by licensee. Chief Yanke noted that the proposed ordinance in regards to prohibition of intoxicated Operator License holders is modeled after another municipality's. It will be effective upon publication. There were no Board objections to the wording as presented. Once approved a copy will be sent to each current license holder.

COMMITTEE/COMMISSION/STAFF REPORTS

Trustee Strohmeyer – Nothing to report.

Trustee DeLuka – Noting to report.

Trustee Juech – Nothing to report.

Trustee Cording – Nothing to report.

Building Inspector Grotelueschen - Gave a brief report on the Emergency Government Committee.

Treasurer/Deputy Clerk Brynwood – The new Workhorse software has been installed and she is working on inputting the data.

Police Chief Yanke – Noted that the 700 radio overlay should be functional by year-end. He would also like on the December Board agenda discussion on the appointment of an ad-hoc committee for the building of a police department garage to house the squad cars behind Village Hall.

Administrator/Clerk Goeckner – Reported on the status of hiring additional staff at the waste water treatment plant. Noted that pump #1 is down at the Carmondy Court lift station. And that next week a company will be out to repair. Passed out his calendar to note several days of election work needing to be completed. Noted that Graef wants the Village to go with them with our GIS system, user friendly, offers unlimited users. Also noted \$302,000. For AT&T to bury utilities for Main Street. Noted LRIP-Local Road Improvement Program- Village can't participate in until we own the road. Unpaid sanitary bills have been placed on the tax rolls.

Police Chief Yanke – Noted that if he or any of his officers are approached at a public meeting and told of an issue he will act on what is reported.

President Heili – Questioned if manhole covers needs adjusted prior to this winter's snowplowing. Goeckner mentioned that Superintendent Waech has already addressed these issues. Asked Board members to pick up their meeting packets earlier than they have been. Wished everyone a safe and happy Thanksgiving.

LICENSE APPLICATIONS

Approval/Denial of Operator Licenses for Marcia Hansen and Craig Kaminski. Chief Yanke read a letter recommending their approval. A motion was made by Trustee Cording, seconded by Trustee De Luka to approve the Operator Licenses to Hansen and Kaminski. Motion passed 5 - 0.

Approval/Denial of a "Class B" Fermented Malt Beverage and Intoxicating Liquor License for Tune Up Tavern, LLC d/b/a Tune Up Tavern 2, 526 Franklin St, Newburg, WI. Chief Yanke read a letter recommending the approval of the license. A motion was made by Trustee Juech, seconded by Trustee Strohmeyer to approve the "Class B" license to Tune Up Tavern, LLC with the provision they open for business within 6 months due to renovation. Motion passed 5 – 0.

ADJOURNMENT

A motion was made by Trustee Juech, second by Trustee Strohmeyer, to adjourn the Village Board meeting. Motion passed 5 - 0.

Rick J. Goeckner
Village Administrator/Clerk