

# Village of Newburg

## Snow Emergency Declaration Procedure

There is declared, by the Village Board President or his designee, an emergency to exist in the Village of Newburg by reason of a heavy snowstorm or blizzard conditions in that such storm constitutes a serious public hazard impairing transportation, the movement of food and fuel supplies, medical care, fire, health, police protection, and other vital facilities of the village. Such emergency is declared to continue for a period of forty-eight hours or until such earlier time as snow plowing operations have been declared completed by the Department of Public Works Superintendent. (Per Village Code Chapter 73 Schedule I (F))

Operationally the Village Administrator/Clerk, DPW Superintendent, and Police Chief will be contacted and consulted in order to have a snow emergency declared and terminated. See the forms entitled "Snow Emergency Declaration" and "Snow Emergency Termination".

These forms are to be completed by the Village Administrator/Clerk or his designee, and forwarded to the below listed posting locations. The Administrator/Clerk's Office will then notify the public and news media alerting them of the declared snow emergency.

The following is a list of the public officials and news media to be contacted as well as locations of public notice for the declaration of a snow emergency:

- Washington County 911 Dispatch 262-335-4378
- Ozaukee county 911 Dispatch 262-284-7172
- WTMJ 4 - TV News:
- WITI Fox 6 - TV News; radio stations 920/106.1/1130/100.7/95.7/97.3:
- WISN 12 - TV News:
- WDJT CBS 58 - TV News:
- Magnum Media - area radio stations 92.5/101.3/1470:

### Post in writing

- Village Hall – front door
- Tri-Par – front doors (2), 432 State Highway 33

### Post online

- Village website
- Visit Newburg Facebook page
- Newburg Police Department Facebook page