

Meeting Minutes  
Village of Newburg Board of Trustees  
October 12, 2017, 7:00 P.M., Village Hall

Call of the regular meeting of the Village of Newburg Board of Trustees to order. All Board members were present except Trustee Camlin. Also in attendance Administrator/Clerk Goeckner, Treasurer/Deputy Clerk Brynwood, Police Chief Yanke.

PLEDGE OF ALLEGIANCE

MINUTES

Approval of the minutes of the special Village Board Meetings of August 24, September 21, 2017, and the regular Village Board Meeting of September 14, 2017. A motion was made by Trustee Juech, second by Trustee Strohmeyer, to approve the minutes pending any additions or corrections. Motion passed 6 - 0.

PUBLIC FORUM

The Public Forum opened at 7:01 P.M. A motion was made by President Heili, seconded by Trustee Cording, to close the public forum at 7:02 P.M. Motion passed 6 - 0.

BILLS

Brynwood presented the bills as follows: General Fund payroll \$18,974.29 & accounts payable \$12,838.26; Sanitary payroll \$2,064.62 & accounts payable \$1,933.38. A motion was made by Trustee Cording, seconded by Trustee DeLuka, to approve payment of the bills. Motion passed 6 - 0.

CORRESPONDENCE

Administrator Goeckner mentioned Washington County ¼% sales tax will not become available to local government agencies in the County. President Heili mentioned the passing of Bob Gannon.

UNFINISHED BUSINESS

1. Discussion and possible action on approving Resolution No. 18-2017, a Resolution Authorizing the Disposal of Public Property. Administrator Goeckner noted that DPW Superintendent Waech is looking for permission to possibly dispose of the 50 year old tractor along with other equipment not needed. They are looking at replacing the tractor. Trustee DeLuka made a motion to approve the Resolution No. 18-2017, a Resolution Accepting the Disposal of Public Property, seconded by Trustee Baumann. Motion passed 6 - 0.
2. Discussion and possible action on approving Resolution No. 16-2017, a Resolution Accepting Proposal from Office Copier Equipment LTD. for a Sharp Digital Imager/Copier. Trustee Cording made a motion to approve Resolution No. 16-2017, a Resolution Accepting Proposal from Office Copier Equipment LTD. for a Sharp Digital Imager/Copier, seconded by Trustee Strohmeyer. Motion passed 6 - 0.

## NEW BUSINESS

1. Discussion and possible action on use of Village streets by snowmobiles with proper signage (Trail Markers). Administrator Goeckner noted that the Trail Markers want permission to mark their trails like they have done in the past. Treasurer Brynwood noted there was a couple of complaints in regards to the tenant parking by the Main Street Lift Station is too close to the trail and the snowmobiles can't fit through. Chief Yanke noted that his department would monitor. Trustee Baumann made a motion to approve the Trail Markers posting signage for the use of the Village streets, seconded by Trustee Strohmeyer. Motion Passed 6 – 0.
2. Review and discussion of draft village budget. Administrator Goeckner noted the increase on sanitary expenses is due to the possibility of having to replace the upper lift station as well as a new sampler valued at \$6,000. Trustee Baumann questioned if there other issues we need to budget for. Goeckner stated there is not a SCADA system (an alarm that send notifications to the operator) that should be considered. Trustee DeLuka questioned the Sanitary Administration expense to which Goeckner noted that it is the overhead cost incurred by the General Fund processing Sanitary from Village Hall. Administrator Goeckner requesting Board to advise him on how to proceed on tax levy. Goeckner also stated that the Highway Aid Funds we receive has been lowered. Chief Yanke noted his department is in need of a software upgrade to be paid over the next two years. This software is for uniform crime reporting. Goeckner requested someone to actively seek grants for a park pavilion. Goeckner also reminded the Board that he will be coming back to amend the budget in January once the new chart of accounts is implemented to re-allocate the numbers. There were no objections to the budget as presented.
3. Authorization for Village Administrator/Clerk to spend funds needed for immediate sanitary repairs up to \$10,000. Trustee Cording stated that he felt the amount should be \$20,000 to make sure all needed repairs are covered. Trustee DeLuka made a motion to approve spending \$20,000 for immediate repair needs for the sanitary department, seconded by Trustee Strohmeyer. Motion Passed 6 – 0.
4. Village Board member's role. Trustee Cording noted that, in the past, the Village has been fined, due to Trustees improper involvement in the village's day-to-day activity. He also stated that the staff the Village has now are extremely qualified and they need to let them do their job. And if a Trustee sees a problem, report it to the superintendent who is over that area. Cording also stated that the Village President is no different than a Trustee other than he signs documents and conducts the meetings.

## COMMITTEE/COMMISSION/STAFF REPORTS

Trustee Strohmeyer – Nothing to report.

Trustee DeLuka – Noting to report.

Trustee Baumann – Mentioned they have already discussed sanitary.

Trustee Juech – Nothing to report.

Trustee Cording – Noted that Superintendent Waech is having his department trained with snow plowing.

Police Chief Yanke – Noted his department will be getting money back this year from Mid-Moraine Municipal Court System. His officers have stepped up and helped cover this costs with tickets issued. Trustee Baumann stated that there is considerable speeding on Main Street. Chief Yanke noted he was hoping for a grant for the Speed Board sign.

Treasurer/Deputy Clerk Brynwood – Nothing to report.

Administrator/Clerk Goeckner – The Nifty-Fifties liquor license was finally surrendered, but to the Casper's not to the Village. On behalf of Superintendent Waech he wanted the Board to know he will be burning scrub and stumps with the Fire Department oversight at the maintenance grounds. He thanked Treasurer Brynwood for her help with preparing the budget.

President Heili – Thanked staff for their hard work.

#### LICENSE APPLICATIONS

Approval/Denial of a Temporary Class "B" (picnic) license to Holy Trinity Church (Oct. 29, 2017). Chief Yanke read a letter recommending the approval of the Temporary Class "B" (picnic) license to Holy Trinity. Trustee DeLuka made a motion to approve the Temporary Class "B" (picnic) license, seconded by Trustee Juech. Motion passed 6 - 0.

#### ADJOURNMENT

A motion was made by Trustee Juech, second by Trustee Strohmeyer, to adjourn the Village Board Meeting at 8:37 P.M. Motion passed 6 - 0.

Chrissie Brynwood  
Village Treasurer/Deputy Clerk