

Meeting Minutes
Village of Newburg Board of Trustees
September 14, 2017, 7:00 P.M., Village Hall

Call of the regular meeting of the Village of Newburg Board of Trustees to order. All Board members were present except Trustees Baumann, Camlin and Cording. Also in attendance Administrator/Clerk Goeckner, Treasurer/Deputy Clerk Brynwood, Police Chief Yanke, Police Captain Foeger, Engineer Komorowski, and Superintendent Waech (entered at 7:25 P.M.).

PLEDGE OF ALLEGIANCE

MINUTES

Approval of the minutes of the regular Village Board Meeting of August 10, 2017. A motion was made by Trustee Strohmeier, second by Trustee DeLuka to approve the minutes pending any additions or corrections. Motion passed 4 - 0.

PUBLIC FORUM

The Public Forum opened at 7:01 P.M. A motion was made by President Heili seconded by Trustee Strohmeier to close the public forum at 7:02 P.M. Motion passed 4 - 0.

BILLS

Brynwood presented the bills as follows: General Fund payroll \$12,403.98 & accounts payable \$22,125.79; Sanitary payroll \$2,068.37 & accounts payable \$3,587.82. A motion was made by Trustee Strohmeier seconded by Trustee Juech to approve payment of the bills. Motion passed 4 - 0.

CORRESPONDENCE

President Heili mentioned the Mid Moraine Dinner meeting upcoming at the Milwaukee Ale House.

UNFINISHED BUSINESS

1. Discussion and possible action on approving Resolution No. 12-2017, a Resolution Accepting a Software Proposal from Workhorse Software Services, Inc. Administrator Goeckner noted that we also received a quote from Civic Systems whose price was competitive but software written for larger municipalities. He recommends going forward with Workhorse. At the time of conversion we will be adopting the States Chart of Accounts. Trustee Strohmeier made a motion to approve the Resolution No. 12-2017, a Resolution Accepting a Software Proposal from Workhorse Software Services, Inc., seconded by Trustee DeLuka. Motion passed 4 - 0.
2. Discussion and possible action on approving Resolution No. 10-2017, a Resolution Amending Resolution No. 09-2017 Establishing the Pay Scale for Employee Classifications. Trustee DeLuka made a Motion to accept the Resolution No. 10-2017, a Resolution Amending Resolution No. 09-2017 Establishing the Pay Scale for Employee Classifications, seconded by Trustee Strohmeier. Trustee DeLuka questioned the high percentage increases. Administrator Goeckner stated that the pay scale should be equal across the board for the different classifications based on the position not the person. Surveyed all municipalities in Ozaukee County. Administrator Goeckner noted that the Village does not pay for Health Benefits. A motion was made by Trustee De Luka, seconded by Trustee Strohmeier to approve Resolution No. 10-2017. Motion passed 4 - 0.
3. Discussion on approving increase of Village Board member pay. President Heili suggested to raise Trustee's pay to \$2,000 and President's to \$4,000. Trustee Juech stated that she would like to see if these increase first pass the budget before changing.

4. Update on Main Street project and costs. Engineer Komorowski stated his team is dividing the Main Street project into two different phases. One would be an urban reconstruct with new curbs and gutters, a terrace and asphalt pavement. The other a rural reconstruct (west of river). Komorowski stated he is working with WE energies, AT&T and Time Warner to get all utilities buried underground. The cost estimate for the reconstruct is between 1.78 million and 2.26 million. Administrator Goeckner requested a board member to be present at the meetings with the utilities companies.
5. Update of 2017 roadway crack filling. Engineer Komorowski noted Washington County will do crack filling for us. He stated Enge Dr. has a rating of 5, which will be concentrated on first. This should be done early October.

NEW BUSINESS

1. Approval of Village of Newburg Trick or Treat date and times. Administrator Goeckner recommended to have Trick or Treat in the Village on Saturday October 28th, 2017 from 3:00 P.M. to 6:00 P.M. No objections.
2. Approval of 2017/2018 New Year's Eve and New Year's Day holiday hours. Administrator Goeckner noted the Village Hall will be closing at 1:00 P.M. on Friday December 29th and be closed all day January 1st, 2018.
3. Approval of Fall Clean-up dumpster dates: October 7, 14, 21 and 28th. There were no objections.
4. Approval of Resnick CSM – County Highway Y. The majority of the property being divided is not in the village's extra-territorial jurisdiction but the Town of Trenton. Trustee Strohmeier made a motion to approve the Resnick's CSM seconded by Trustee Juech. Motion passed 4 – 0.
5. Discussion on approval of Resolution No. 15-2017, a Resolution Respectfully Requesting Annual Equitable Distribution of 25% of Local Sales Tax to All Municipalities in Washington County. A motion was made by Trustee Strohmeier seconded by Trustee Juech to approve Resolution No. 15-2017. Goeckner gave a brief review of this resolution. Motion passed 4 – 0.
6. Discussion on approval of continued financial support for the Riveredge's Community Rivers Program. A motion was made by Trustee Juech, seconded De Luka to contribute \$2,500 to next year's program. Motion passed 4 – 0.
7. Receive and File 2015 Financial Statements Audit Report. A motion was made by Trustee Strohmeier seconded by Trustee De Luka to receive and file the report. Motion passed 4 – 0.
8. Review of 2015 Financial Statements Audit Report and Audit Communications Letter to the Village Board. Goeckner reviewed the audit and report. Overall he feels it was very positive for the village with a slight increase in the General Fund year-end balance.

COMMITTEE/COMMISSION/STAFF REPORTS

Trustee Juech – Nothing to report.

Trustee Strohmeier – Nothing to report.

Trustee De Luka – Noted he has a Boy Scout getting information on a possible disc golf course at Doc Weber Park.

Police Chief Yanke – Noted he had a meeting with Washington/Ozaukee County on Monday. Also stated that there will be a court date in December. He informed the Board that his department has cancelled all warrants and that he is going through tax intercept. Also started registration suspension on unpaid parking tickets. He also noted that he would like to upgrade his software to be able to start uniformed crime reporting. Chief Yanke asked for Attorney Prust to get clarification on the right of ways.

Superintendent Waech – Noted his department has one last item to fix per the State inspector. Doc Weber Park is getting a lot more use. His staff has been mowing right of ways and cut down dangerous trees. They are also painting the street parking lines. Chipping with Trenton is going well but he does feel the need for their own chipper. The last two weeks of recycling has been very slow.

Captain Foeger- Nothing to report.

Treasurer/Deputy Clerk Brynwood - We are looking at leasing a color copier, the current black and white copier's lease ends in December.

Administrator/Clerk/Goeckner – Nothing to report.

President Heili – Thanked DPW for all their work. Noted that they purchased a used truck for DPW. Also thanked Police Chief for handling the ordinance issues. Thanked Trustee’s for asking questions. Informed Board of a Special Meeting next Thursday September 21 at 7:00 P.M.

LICENSE APPLICATIONS

Approval of Bartender Operator licenses for Joshua Siefken, Ashley Beimborn, Toni Boldt, Brittany Belongia and Andrea Artmann. Chief Yanke read a letter recommending the approval of the Operator Licenses. Trustee Juech made a motion to approve the operator licenses, seconded by Trustee DeLuka. Motion passed 4 - 0.

ADJOURNMENT

A motion was made by Trustee Juech, second by Trustee DeLuka to adjourn the Village Board Meeting at 8:35 P.M. Motion passed 4 - 0.

Chrissie Brynwood
Village Treasurer/Deputy Clerk