

**MEETING MINUTES OF THE VILLAGE OF NEWBURG  
COMMITTEE OF THE WHOLE  
March 23, 2017**

The Committee of the Whole meeting of the Village of Newburg Board of Trustees on Thursday, March 23, 2017, was called to order by President Heili at 7:00 P.M. Roll call was taken with all Board Members present (enter Trustee Cording at 7:01 P.M.). Also in attendance: Administrator/Clerk/Treasurer Goeckner, Accountant/Deputy Clerk Brynwood, Police Chief Yanke, Engineer Komorowski, Sanitary Superintendent Becker, DPW Superintendent Waech, Building Inspector Grotelueschen and Attorney Prust.

**PLEDGE OF ALLEGIANCE**

**MINUTES**

A motion was made by Trustee Wollner, seconded by Trustee Strohmeyer to approve the minutes of the Committee of the Whole meeting of February 23, 2017 with the correction of the spelling of Trustee Baumann's name. Motion passed 7-0.

**PUBLIC FORUM**

The public forum was opened at 7:02. Resident Paul White, 504 Steeple View, expressed his displeasure with the snow removal from last week's storm particularly on his street. It was noted that the village received approximately 22 inches of heavy wet snow during the storm that day. It was an epic storm that gave all area municipalities issues with removal. A motion was made by Trustee Cording, seconded by Trustee Wollner to close the public forum at 7:05 P.M. Motion carried 7 – 0.

**COMMITTEE REPORTS**

1. Presentation by Riveredge in regards to proposed sign and drain stenciling as a part of the Community Rivers Project in Newburg. Mandie Zopp from Riveredge addressed the Board in regards to this project noting the logo for the sign would be Healthy River Community. This sign would be placed just below the Bird City sign at our entrances. They would also like permission to stencil each of the Village's 70+ storm water drainage inlets to promote 'No Dumping" of unacceptable waste into the river. There were no Board objections.
2. Presentation by Tom Mellon, St. John's Church Council, in regards to ownership of the newly created land formed by the dam removal. Mr. Mellon noted that the church's legal Counsel stated in an opinion letter a couple years ago that he felt that the church has ownership of the land reclaimed by the lowering of the river upon the removal of the dam. The church would like to create an outdoor learning lab and trail in that area. They have awarded a partial grant for the project but need proof of ownership prior to receiving any of the monies. Village Attorney Prust stated that the Village could quick claim a deed over to the church relinquishing any claim the village may or may not have. This quick claim deed would however have to include an easement to the village should a trail be constructed along the river linking adjoining properties. It was noted that there has been talk of connecting the Interurban and Eisenbahn bike trails and that this could be the path to do so. Goeckner stated the he felt that quick claim deeds should be granted to all property owners on both sides of the river to clean up all future

concerns by the property owners provided the village receives an easement. Village staff will meet with members of St John's church to further discuss the matter.

3. Law Enforcement. (Trustee Wollner)

- a. Review of monthly reports. Chief Yanke distributed and reviewed the Police Department's monthly reports for January and February.
- b. Trustee Baumann questioned the recently changed application form for an Operator License, specifically questions in regards to juvenile records. It was noted that the new questions asked were justified and approved by the local agent from the Department of Revenue's Alcohol and Tobacco Unit. It was also stated that the new questions are standard questions asked by most municipalities and that Newburg should have been asking these in the past.

4. Public Works. (Trustee Cording)

- a. Update on recent snowfall cleanup. Trustee Cording addressed the Board and audience in regards to the DPW efforts to remove the snow during the recent storm. He reviewed the village staff's efforts, the history of the equipment the village has on hand and the need for additional equipment. Cording commended DPW staff for the job they did considering the equipment they had to work with noting that the largest snow plow broke down twice that day. He also reiterated that there was in some parts of Newburg over 22 inches of heavy snow which made removal very difficult. DPW Superintendent Waech then spoke recapping the details of the day noting that one of his part-time employees took the day off to work the storm for 15.5 hours while another employee worked 11.25 hours that day. He too noted the lack of equipment to handle the extra ordinary amount of snow.
- b. Authorization for Village to go out for bids for the 2017 street sealcoat maintenance. Reviewed was the proposed plan for sealcoating and crack filing of streets in 2017. This year's work will be in the area of the village called the Heights. Also noted by a Trustee was the need to fill a pot hole at the corner of Concord Court and Steeple View. A motion was made by Trustee Cording, seconded by Trustee Juech, to authorize going out for bids for street sealcoating. Motion passed 7 – 0.

5. Sanitary. (Trustee Camlin)

- a. Discussion of village sanitary code. Camlin would like the Board to review the verbiage in regards to user rates as previously discussed. Will do so at next Committee meeting.
- b. President Heili inquired as to a recent email from the DNR in regards to the need for an inspection for the license renewal. It was stated that the inspection is scheduled for next week and that a representative from Graef will be there. Also noted was another recent email from the DNR as to the late filing of a report.

6. Personnel and Finance- (President Heili)

Accountant/Deputy Clerk Brynwood presented the Profit and Loss statements for the General and Sanitary funds for review. Trustee Baumann requested these reports in advance of the meeting, which will be done.

7. Other Committee/Commission and Village Official's reports.

- a. Discussion on possible house number ordinance. Goeckner presented the wording for a possible ordinance as to how to assign and display house numbers in the village. There were no Board objections.
- b. Election update. Goeckner noted that there were only 2 voters in Ozaukee County at the Spring Primary. He is in discussion with the County Clerks as to the possibility of consolidating equipment to help lower the cost to conduct an election. The next election is on April 4<sup>th</sup>.
- c. Receipt of plaque from Newburg Fire Department. The Village was given a plaque in appreciation of the monetary donation in 2016 for the fireworks at the picnic.

- d. Proposed legislation in regards to Village Official's bonding. Representative Brooks is sponsoring legislation to make public official's bonding optional if employee dishonesty insurance coverage is provided.
- e. Reminder: dog licensing due March 31<sup>st</sup>.
- f. Congressman Sensenbrenner office hours: Newburg Village Hall Friday March 31<sup>st</sup> 9:00 A.M.
- g. Village of Newburg E-Waste Collection Saturday May 13<sup>th</sup> 9:00 A.M. to 12:00 noon. It was noted that the August date requested by the Village was not available by Advanced Waste for the collection.
- h. Trustee Strohmeyer – nothing to report.
- i. Trustee Wollner – nothing to report.
- j. Trustee Baumann – nothing to report.
- k. Trustee Cording – nothing to report.
- l. Trustee Juech – gave a brief report of the items reviewed at the recent Parks Commission meeting.
- m. Trustee Camlin – nothing to report.
- n. Accountant/Deputy Clerk Brynwood – nothing to report.
- o. Building/Zoning Inspector Grotelueschen – noted the need to comply with Act 211, requiring online issuance of building permits through the state.
- p. Engineer Komorowski – nothing to report.
- q. Attorney Prust – nothing to report.
- r. Sanitary Superintendent Becker – nothing to report.
- s. Chief Yanke – noted that his department will start using the state's tax intercept and registration suspension programs to collect unpaid parking tickets. He is looking for a new records management system however the cost could be prohibitive. The car in storage is up for auction.
- t. DPW Superintendent Waech – reported that neither the State nor County will be collecting dead deer as of April 1<sup>st</sup>. His staff is testing the generator at Village Hall and looking to have an automatic switch installed. He is getting estimates to repair/replace the roof at Village Hall. This work was not budgeted for this year however it may have to happen as soon as possible. He is also looking at replacing the pay loader next year due to its age and condition. The pedestrian gate at the maintenance building is in process. The 2 new lights at Doc Weber Park are scheduled to be installed in April.
- u. Administrator/Clerk/Treasurer Goeckner – nothing to report.
- v. President Heili – nothing to report.

A motion was made by Trustee Wollner, second by Trustee Cording to adjourn the meeting at 8:47 P.M. Motion passed 7 - 0.

Rick J Goeckner Administrator/Clerk/Treasurer