



Members Present:

President Mike Heili
Trustee Jenny Strohmeyer
Commissioner Ann Cording
Commissioner Chuck Karnitz
Commissioner Marilyn Marcsisak
Commissioner Chris Stangel
Commissioner Diane Wermager

Not Present:

Also Present:

Village Administrator Rick Goeckner
Zoning Administrator Walter Grotelueschen
Village Planner Tanya Fonseca, AICP

Meeting called to order by President Heili at 7:00 PM.

1. Public Hearing.

Public hearing called by President Heili. Three opportunities were provided to the public to speak. No members of the public were present to speak. Motion to close hearing by Commissioner Cording. Seconded by Trustee Strohmeyer. Motion passed unanimously.

Motion to approve the minutes of the June 2, 2016 Plan Commission meeting by President Heili; motion to accept minutes as presented by Commission Cording. Seconded by Commissioner Wermager. Motion passed unanimously.

OLD BUSINESS

2. Review, discussion and possible action on a request by Jessica Payne for a Conditional Use Permit in a RD-1 zoned district located at 6842 Enge Drive Newburg.

Planner Fonseca presented the revised staff report July 7, 2016 staff report, outlining the conditions per staff recommendation (see staff report dated July

7, 2016). President Heili presented the inclusion of the condition that the applicant maintain her professional credentials. Motion to present to Village Board by Commissioner Wermager. Seconded by Karnitz. Motion passed unanimously.

3. Review, discussion and possible action on a request by Al Baumann to modify the exterior of the building he owns at 459 Main St including new windows, door, railing, siding and paint colors. Note: this building is in the Newburg Historic Preservation District Overlay area.

Planner Fonseca presented a staff report reviewing 457/459 Main Street and the procedure for Plan Commission to exercise recommendation. Plan Commission reviewed packet materials, including plans, drawings, photos, and color layout of Mr. Baumann's façade. The Commission discussed the colors and materials under consideration for both 457 and 459 Main Street. Members expressed acceptance of the materials and colors, however underlined the importance of maintaining the architectural and historical character of the building in the updates.

Special attention to the cornice area of 459 Main Street was discussed at length to maintain its architectural integrity. Potential material options were discussed to replicate the design. The applicant was asked to discuss the condition of the cornice and the timeline for replacement. Given its current condition, immediate action by the applicant is not required. Based on the application review and the applicant's cooperation in sharing materials and color samples with the Plan Commission, members agreed to approve the applicant's application, with the exception of any alterations to the cornice area other than painting. Commissioner Strohmeyer made a motion to allow Mr. Baumann to complete his work on 457 and 459 Main Street, absent alterations to the cornice (other than paint). Commissioner Karnitz seconded. Motion passed unanimously.

NEW BUSINESS

1. Review, discussion and possible action on 'in home office' zoning.



Planner Fonseca discussed that immediate revisions and action on the "in home office" zoning is not necessary, and review and revisions to this section will be included in a larger code review to take place this year and/or early 2017.

Motion by Commissioner Cording to adjourn; seconded by Commissioner Strohmeyer. Unanimous adjournment. Meeting adjourned at 7:54 PM

Minutes were recorded by Tanya Fonseca of GRAEF. Any additions or corrections to the minutes should be directed to her at 414-266-9227.