

**MEETING MINUTES OF THE VILLAGE OF NEWBURG  
COMMITTEE OF THE WHOLE  
October 27, 2016**

The Committee of the Whole meeting of the Village of Newburg Board of Trustees on Thursday, October 27, 2016, was called to order by President Heili at 7:00 P.M. Roll call was taken with all current Board Members present. Also in attendance: Village Administrator/Clerk Goeckner, Accountant/Deputy Clerk Brynwood, Police Chief Yanke, Village Planner Fonseca, Patrolman Foeger, DPW Director/Sanitary Superintendent Becker, and Fire Chief Chesak. This meeting was relocated to the Newburg Fire Station at 502 Main Street.

**PLEDGE OF ALLEGIANCE**

**MINUTES**

A motion was made by Trustee Cording, seconded by Trustee Baumann to approve the minutes of the Committee of the Whole meeting of September 22, 2016. Motion passed 7-0.

**PUBLIC FORUM**

The forum was opened at 7:03. No one present made comment. Public forum was closed.

**COMMITTEE REPORTS**

1. Law Enforcement. (Trustee Wollner)
  - a. Review of monthly reports. The August and September reports were presented to the Board. It was noted that the Washington County Sheriff has yet to provide a response in regards to a detailed activity report.
2. Public Works. (Trustee Cording)
  - a. Status update on DPW radios. No one seems to know where they are located at General Communications. General Communications and staff will continue to investigate.
  - b. Discussion on overnight parking on Main Street, County Road MY and village owned parking lots. Police Chief Yanke asked those in attendance to open up the discussion on this topic. He is asking the Board to consider changing the overnight parking regulations to even side parking on even numbered days and odd side parking on odd numbered days. He also stated that he realizes that there could be an issue with snow removal. That, he felt, could be resolved with a separate winter parking ordinance or snow emergency ordinance. Heili noted that Washington County plows snow on Main Street. Trustee Cording noted that the current ordinance in place is to stop long term overnight parking along the street. Bonnie Becker, 316 Main, questioned the number of vehicles allowed per household. DPW Superintended noted his concerns with allowing the proposed change to downtown parking. Craig Wermager, 322 Main, questioned why we are considering allowing street side parking overnight on Main. It was also noted that there is at least one business on Main Street whose employees start before 6:00 AM which is currently within the restriction time period. Village Planner Fonseca suggested considering parking permits to allow restricted overnight parking. Paul Thomas, 405 Main, would like to see the proposed change allowing some overnight parking. His business, Midwest Iconic, hosts events starting at midnight that goes beyond the 2:30 AM restricted start time for no parking. There was continued discussion on the matter with other residents stating their position. There was no resolve or recommendation.

- c. Discussion on possible changes to Main and County Road MY street name and house address numbers. President Heili briefed those in attendance of the problems with the duplicate street names of Main in both Newburg and West Bend. He noted a recent incident with the dispatch of emergency service personnel who went to the wrong area of Main Street due to the problem with the house numbers. The Police Chief concurred with the problem due to duplicate names and house number addresses not in sequence. Reviewed were several options to fix the problem. Also speaking on the matter were the West Bend Postmaster and Washington County Dispatch Supervisor. The Postmaster stated that it is possible to make all of Newburg its own mailing address distribution based on the 53060 zip code. This would be a re-alignment of the zip code boundaries. However this is a very difficult and time consuming process. Dispatch noted that to change the name of address number is very quick and easy. Goeckner reviews a couple of issues the Clerk's Office has with the current setup especially when it comes to voter registration. Further discussion and comments were made. It was felt that the issue with numbers being out of order would be the first task to work on. Another Main Street resident stated that he felt that there was no problem with the addresses. No definant decision was made. Goeckner will start the process with the PO along with Tanya F.
3. Sanitary. (Trustee Camlin) – There was nothing to report.
4. Personnel and Finance. (President Heili)
  - a. Status update of 2015 audit and reconciliation of 2016 books. The final adjustments are being made to the 2015 books which will then go to the auditors. Ms. Brynwood is currently working on balancing the 2016 books.
  - b. Review of village bank deposit locations and collateralization of funds. FYI – the President of the State Bank of Newburg approached the Village Administrator/Clerk requesting the village make more deposits into the village's checking account at his bank. Goeckner informed him that there were 2 primary reasons the village does not have more money with SBN. They are: SBN will not collateralize funds above the Federally Insured levels without the village paying for such service and that the SBN has fees for charges that other banks waive. He noted that these banks also do not charge for the collateralization and that the village was written up in its last audit for not being collateralized at the SBN for excess funds there. Goeckner noted that in his position with the village, he must make sure all village monies are insured. The SBN President did not offer to waive any fees or collateralize excess funds free of charge. The Board agreed and understood Goeckner's position with SBN.
  - c. Review of village debt. Goeckner presented as a part of his budget summary report, a debt outstanding summary report which includes 2 bond issues and 2 notes. He total outstanding principal debt as of January 1, 2017 will be \$1,825,961. Sanitary is responsible for a small portion of that debt as well as a revenue bond with an outstanding principal payment of \$93,951 due May 1, 2017 at which time it will be retired. This report is presented annually to the village by Ehlers.
  - d. Review of proposed 2017 General and Sanitary Fund budgets and possible recommendation to Village Board for approval. Goeckner went through both funds budgets reviewing the highlights and lowlights. General Fund expenditures will exceed revenues by \$121,000. This difference will be offset by reserves from Highway Aid and General Fund monies. Revenues are down primarily due to local state aid money. A levy increase of \$9,255 is proposed to offset the payment of the police squad car note. A proposed increase of wages by 2% for all employees other than the police department was presented. The police is asking for a substantial increase based on a recent wage survey of other comparable departments in the area. Individual wages will be set by separate Board action in December. Goeckner stated that he felt that this is a good budget with a positive trend toward higher reserves and lower expenditures. He

requested from the Board input reflecting any possible changes prior to passage in November. Also reviewed was the sanitary budget which is in even better shape financially. The sanitary replacement account should be fully funded in 2020 based on the recently revised equipment replacement study and excess revenue flow.

- e. Review of proposed 2017 tax levy and possible recommendation to Village Board for approval. The proposed total general fund levy is set at \$586,909, of which \$213,683 will be applied to debt. A Special Board meeting will be held on November 17 to approve the budget and levy. The increase in the debt levy will increase the average homeowner's tax bill by approximately \$7 annually. Also reviewed was a timetable and cost to an average taxpayer in Newburg for the re-construction. There were no Board objections to either the budget or levy.
5. Other Committee/Commission and Village Official's reports.
- a. Trustee Juech – nothing to report.
  - b. Trustee Cording – nothing to report.
  - c. Trustee Strohmeyer – nothing to report.
  - d. Trustee Wollner – nothing to report.
  - e. Trustee Bauman – nothing to report.
  - f. Trustee Camlin – nothing to report.
  - g. Police Chief Yanke – nothing to report.
  - h. Administrator/Clerk Goeckner – Goeckner reported a Special Board meeting on November 17<sup>th</sup> at 7:00 PM. This meeting will be held to approve the budget and tax levy as well as review the sanitary REUs throughout the village that may not be correct. There will not be a Committee of the Whole meeting in November due to Thanksgiving.
  - i. DPW/Sanitary Superintendent – nothing to report.
  - j. Accountant/Deputy Clerk Brynwood – nothing to report.
  - k. Village Planner – nothing to report.
  - l. President Heili – nothing to report.

A motion was made by President Heili, second by Trustee Strohmeyer to adjourn the meeting at 9:17 P.M. Motion passed 7-0.

Rick Goeckner  
Village Administrator/Clerk