

Meeting Minutes  
Village of Newburg Board of Trustees  
October 13, 2016, 7:00 P.M., Village Hall

Call of the regular meeting of the Village of Newburg Board of Trustees to order. All Board members were present. Also in attendance Administrator/Clerk Goeckner, Accountant/Deputy Clerk Brynwood, Engineer Komorowski, Building Inspector Grotelueschen, and Police Captain Foeger.

PLEDGE OF ALLEGIANCE

MINUTES

Approval of the minutes of the regular Village Board Meeting of September 8, 2016. A motion was made by Trustee Wollner, second by Trustee Strohmeyer to approve the minutes as presented. Motion passed 7-0.

PUBLIC FORUM

The Public Hearing was opened at 7:03 P.M. There were no public comments made. A motion was made by Trustee Cording, seconded by Trustee Wollner to close the public forum at 7:03 P.M. Motion carried 7-0.

BILLS

A motion was made by Trustee Baumann, second by Trustee Strohmeyer to pay the bills totaled as follows: prepaid General Fund expenses \$27,147.01, prepaid General Fund expenses w/ payroll \$48,585.89 and Sanitary expenses w/ payroll \$3,675.36. Motion passed 6-0. Noted was the need for more detailed financials.

CORRESPONDENCE

Goeckner informed the Board that the Newburg Fire Department form 990 was available for review with the notation that page 28 was missing as received by the NFD.

UNFINISHED BUSINESS

1. Discussion and possible action appointing a new Treasurer for the Village of Newburg. The interview committee as well as village accountant, recommended Christin Brynwood as the new Treasurer. A motion was made by Trustee Juech, seconded by Trustee Wollner to hire Christin Brynwood as Treasurer provided she is bondable at a salary of \$42,000. Motion passed 6-0.

NEW BUSINESS

1. Discussion and possible action approving Resolution No. 05-2016, a Resolution Authorizing the Adoption of a 10-Year Pavement Management Plan. This plan is a work schedule and budgeting tool that is ongoing with changes. The work needs to begin in 2017, with 2018 as the absolute latest. The Village Board needs to commit to the set schedule. Engineer Komorowski was thanked for his work in putting this plan together. A motion was made by Trustee Juech, seconded by Trustee Camlin to approve resolution No. 05-2016. Motion passed 6-0.
2. Discussion and possible action approving Resolution No. 07-2016, a Resolution Accepting a Software Maintenance Agreement with Transcendent Technologies. The village's previous tax receipting and pet licensing software for Washington County was provided by J. Mauel. Mauel was recently bought out by Transcendent Technologies therefore a new software agreement needs signed. A motion was made by trustee Strohmeyer, seconded by Trustee Cording to approve resolution No. 07-2016. Motion passed 6-0.
3. Discussion and possible action approving Resolution No. 08-2016, a Resolution accepting the Thirteenth-Amended Agreement for the Operation of the Mid-Moraine Municipal Court. Questioned was the structure of the cost to the village. This will be researched. Briefly discussed were the differences between the Mid-Moraine Court and the County Circuit Court system. A motion was made by Trustee Camlin, seconded by Trustee Strohmeyer to approve Resolution No. 08-2016. Motion passed 6-0.

COMMITTEE REPORTS

Trustee Camlin – He reminded everyone to review the REU’s used by each building location in the village.  
Trustee Juech – Noted the possible purchase of holiday lights and decorations. Reviewed the need a lighting in Doc Weber Park. And, commented on the progress of possible programing provided by the YMCA for village residents at a reduced rate.

Trustee Cording – Nothing.

Trustee Strohmeyer – Nothing.

Trustee Wollner – Nothing.

Trustee Baumann – Nothing.

Police Chief Yanke – He announced the promotion of Officer Mike Foeger as Captain. Noted the use of 2 officers in some of the weekend evening shifts. Reviewed the need of a records management system and how it relates to the two counties.

Administrator/Clerk Goeckner – Noted the complexity of the upcoming General Election, costs issues and problems. Informed Board of the use of Linda Thies as part-time help until such time as the new hire is trained. Stated that Schenck that the reconciliation of the 2015 books is almost complete

#### LICENSE APPLICATION

Approve bartender operator’s licenses: Annette M. Meinert, Robert J Stanczyk, and Julie A. Stanczyk. A motion was made by Trustee Cording, seconded by Trustee Wollner to approve the Operator License for Robert J Stanczyk. Motion passed 6-0. A motion was made by Trustee Cording, seconded by Trustee Juech to approve the Operator License to Julie A Stanczyk. Motion passed 6-0. A motion was made by Trustee Baumann, seconded by Trustee Cording to hold the approval of the Operator License for Annette Meinert upon her contacting the Newburg Police Department in regards to questions regarding her application (Ms. Meinert did not complete possible convictions on her application). Motion passed 6-0.

#### ADJOURNMENT

A motion was made by Trustee Wollner, second by Trustee Strohmeyer to adjourn the Village Board Meeting at 8:42 P.M. Motion passed 6-0.

Rick Goeckner  
Administrator/Clerk