

**Special Village Board Meeting Minutes
Village of Newburg Board of Trustees
September 22, 2016, 6:45 P.M.**

The Special meeting of the Village of Newburg Board of Trustees for Thursday, September 22, 2016, was called to order by President Heili at 6:45 P.M. Roll call was taken with President Heili and all Trustees present except Camlin. Also in attendance: Administrator/Clerk Goeckner, Police Chief Yanke, DPW Supervisor Becker, Attorney Kiefer, Engineer Komorowski, and Police Officer Foeger.

PLEDGE OF ALLEGIANCE

UNFINISHED BUSINESS

Discussion and possible action in the hiring of a replacement for the position of Treasurer/Deputy Clerk and the need for an Accountant and a change in the position's title. Goeckner reviewed with the Board the inability to bond the candidate as Treasurer. He also noted the duplicate insurance coverage for bonding a position with the village liability coverage for the same types of acts. He recommends the hiring of Ms. Brynwood as Accountant with his appointment of her as his Deputy Clerk. Goeckner would take on the title of Treasurer and do the banking and handling of monies, such as assembling the bank deposits, and sign off as Treasurer to full fill the statutory bonding requirements. Brynwood would handle the accounting duties. Goeckner recommends Ms. Brynwood now be hired at \$39,000 annually as Accountant/Deputy Clerk and that at such time as she is able to be bonded, her salary be increased to \$42,000. It was noted that the job description be modified to reflect the change is duties for both Goeckner and Brynwood. A motion was made by Trustee Cording, seconded by President Heili to change title for Mr. Goeckner to Administrator/Clerk/Treasurer. Motion passed 6 – 0. A motion was made by President Heili, seconded by Trustee Strohmeier to change the title for Ms. Brynwood to Accountant/Deputy Clerk. Motion passed 6 – 0. A motion was made by Cording , seconded by Strohmeier to continue the hiring of Christin Brynwood as Accountant/Deputy Clerk at \$39,000 and upon bonding be named Treasurer at \$42,000. Motion passed 6 – 0. Goeckner noted to the Board that the position appointment of Deputy Clerk is made by him, the Clerk, not the Board.

LICENSE APPLICATIONS

Class "B" Fermented Malt Beverages (Beer) and "Class B" Intoxicating Liquor Licenses: NoNo's (new ownership). A motion was made by Trustee Baumann, seconded by Trustee Strohmeier to approve the issuance of a beer and liquor license to the new owner of NoNo's, , transferring from the previous owner Norine McGraw. Motion passed 6 – 0.

ADJOURNMENT

A motion was made by Trustee Wollner, second by Trustee Cording to adjourn the Special Village Board Meeting at 7:05 P.M. Motion passed 6-0.

Rick J Goeckner
Administrator/Clerk