

**MEETING MINUTES OF THE VILLAGE OF NEWBURG
COMMITTEE OF THE WHOLE
September 22, 2016**

The Committee of the Whole meeting of the Village of Newburg Board of Trustees on Thursday, September 22, 2016, was called to order by President Heili at 7:06 P.M. Roll call was taken with all current Board Members present except Trustee Camlin. Also in attendance: Police Chief Yanke, Attorney Kiefer, Village Engineer Komorowski, Patrolman Foeger and DPW Director/Sanitary Superintendent Becker.

PLEDGE OF ALLEGIANCE

MINUTES

A motion was made by Trustee Baumann, seconded by Trustee Juech to approve the minutes of the Committee of the Whole meeting of August 25, 2016. Motion passed 6-0.

PUBLIC FORUM

The forum was opened. No one present made comment. A motion was made by Trustee Wollner, seconded by Trustee Cording to close the public forum 7:07. Motion passed 6-0.

Presentation by Riveredge Nature Center for village support of the Community Rivers Project.

Mandie Zopp, Director of Research and Conservation at Riveredge, made a Power Point presentation to the Board in regards to their Community Rivers Project. This is a communities approach to transforming the upper Milwaukee River watershed. Riveredge would like Newburg to be the lead community. They are asking for in-kind support and well as a financial donation to lead the kick-off in the amount of \$2,500. The Board will consider the financial support at the next Board meeting.

COMMITTEE REPORTS

1. Law Enforcement. (Trustee Wollner)
 - a. Review of monthly reports. The August and September reports will be reviewed at the next meeting.
 - b. Oath of Office – Captain Foeger. Administrator/Clerk Goeckner swore in Mike Foeger as Police Captain. This new position replaces the old position of Sargent.
2. Public Works. (Trustee Cording)
 - a. Update on Hickory Road ditch repair. Engineer Komorowski reviewed with the Board the cost estimate from Washington County of \$14,000 to complete the project's work. Trustee Cording noted that there is a gas line buried in the ditch line where the proposed work is to be completed. This was unknown to the Engineer who will now have to re-evaluate and redesign the scope of work for this project. The project may now be delayed until Spring.
 - b. Status update on DPW radios. Becker is still waiting on the radios to be programmed.
 - c. Review of possible regulations for village-wide weed control. President Heili noted that several driveway have not been trimmed. Becker stated that no recent letters have been mailed out to violators. It was once again noted that the village needs to first take care of its own properties.

- d. Recycling facility dates and hours. Village hall has received several complaints as to the center not being opened during the posted hours. Becker was directed to make sure the center is not only opened but also manned. He is also to have the area outside the fence cleaned up from debris and trash.
3. Sanitary. (Trustee Camlin absent)
 - a. Dispute of fines levied on sanitation bills – C. Kohn (6805-6807 Diane Drive). Mr. Kohn noted that he did not receive his March bill noting he was in Florida and therefore it was not paid. His second quarter's payment was applied to the first quarter and 3rd quarter back to the second quarter. He noted he worked with staff to try to resolve the issue but was never told the late fees applied of \$58 would go on the tax rolls on which the County added penalties and interest. Kohn is asking the Board to refund him the late fees as well as penalties and interest. This request will be considered at the next Board meeting.
 - b. Update on sanitary sewer lining and lateral repairs on Congress Drive. The grouting has been completed. The televised video will be reviewed to verify the issues have been repaired. The side work on one of the resident's laterals was not done due to an issue in their line.
 - c. Discussion on sanitary user rates: commercial, manufacturing and taverns/restaurants. Trustee Camlin was not in attendance at the meeting to review and discuss. The Board had been asked to review the village address REU list and make comment to President Heili. This was not done. The Board was told to be prepared to go over this topic at the next meeting.
 - d. Update on Waste Water Treatment Plant Equipment Cost Table replacement schedule. Komorowski presented to the Board an updated replacement cost table with both the cost of the parts and the installation costs. The new amount to be funded is \$817,000. Goeckner stated that the current level of funding, \$22,500, will not come close to the amount now needed. However, in the fall of 2017 a bond will be paid off and that annual payment of \$95,000 can be used to fund the replacement account.
 4. Personnel and Finance. (President Heili)
 - a. Announcement of the retirement of Village Attorney and consideration of replacement. Mr. Kiefer formally announced his retirement to the Board and introduced an attorney from Schloemer's Law Firm, James Danaher. Schloemer bought Kiefer's business and is taking over his files and clients. Schloemer's is recommended by Kiefer as his replacement. Kiefer thanked the Board and staff for the years he has worked with us. A decision will be made as to a replacement law firm at a Special Board meeting next Thursday at 7:00 P.M.
 - b. Update on progress on financial review/assistance and continued service by Schenk. Schenk just finished up 2015 books. With that, the audit will start back up. We have discovered an issue with deposits toward the pensions and 457 plans that need corrected.
 - c. Status update on hiring a Treasurer. Christy Brynwood will start next Monday as Village Accountant/Deputy Clerk. Goeckner will assume the title of Treasurer and handle the village's money.
 - d. Status update on 2017 budget. Goeckner still trying to get started and can now that the 2015 financials completed.
 - e. Discussion on Grota Appraisals Contract for Maintenance of Assessment Records 2017 – 2019. This agreement is up for renewal and is being proposed for a new 3-year contract extension at \$11,700 (\$3,900 per year). There were no Board objections.
 5. Other Committee/Commission and Village Official's reports.
 - a. Trustee Juech – nothing to report.
 - b. Trustee Strohmeyer – nothing to report.
 - c. Trustee Wollner – nothing to report.
 - d. Trustee Bauman – nothing to report.

- e. Police Chief Yanke – He will be presenting to the Board the issues with addresses in Newburg specifically Main St. Other government agencies will be represented at the meeting. Chief Yanke thanked the Lioness Club and Lochen Ford for their monetary donations to help purchase 2 bullet-proof vests. He also noted a couple of minor issues with the recent Lions Car Show and the sale of alcohol that are being addressed. Yanke questioned the status of the crossing signs to be installed near the Catholic Church. He was told that they are on order.
- f. Administrator/Clerk Goeckner – nothing to report.
- g. Engineer Komorowski – Gave a brief update on the status of the FEMA map update. Informed the Board that he hopes to have the mill and overlay in front of the Midwest Iconic parking lot completed yet this year.
- h. President Heili - Informed the Board of a Special Board meeting next Thursday September 22nd to hire a Village Attorney.

A motion was made by Trustee Wollner, second by Trustee Strohmeyer to adjourn the meeting at 9:13. Motion passed 6-0.

Rick Goeckner
Village Administrator/Clerk