

MINUTES OF THE COMMITTEE OF THE WHOLE
Village of Newburg Board of Trustees
June 23, 2016

The Committee of the Whole meeting of the Village of Newburg Board of Trustees for Thursday, June 23, 2016, was called to order by President Heili at 7:02 P.M. Roll call was taken with all present with exception of Trustee Beimborn. Also in attendance: Police Chief Yanke, Assistant Police Chief Buege, Superintendent Becker, Attorney Kiefer, Village Engineer, Joe Komorowski of Graef, and Treasurer Brunner. Absent: Administrator Goeckner.

PLEDGE OF ALLEGIANCE

MINUTES

A motion was made by Trustee Wollner, seconded by Trustee Juech to approve the minutes of the regular board meeting of May 26, 2016 motion passed 6-0.

COMMITTEE REPORTS

1. Law Enforcement
 - a. Police Chief Scott Yanke reported on Police reports for April and May 2016.
 - b. Erect new No Parking signage mid block at both places on Ann Street and as you enter Monroe Street. Recommend to send to Village Board for discussion and approval at next board meeting. Signage is ordered.

2. Public Works: President Heili.
 - a. Report Hickory road Ditch issue. Due to Hickory Road dropping off 2-1/2 feet at culvert from edge of road. Insurance company concerned about additional liability. See handout from Graef of the five Alternative Options. At this point I would need to get a price and meet with Rick and discuss with Insurance company and also consideration of the budget.
 - b. Update on Pavement Management Plan. Assuming no budget concerns, coordinate with Village and deliver product that is feasible and doable in a 10 year plan. Would like to meet with Rick next week.
 - c. Request for DPW work/task schedule. President Heili stated he expects copy on Rick's desk every Monday. Similar to what Law Enforcement breaks down. So when we receive complaints or concerns we will be able to let residents know when the project is scheduled.
 - d. DPW radios. Frequency for Emergency Management. Radios do not work. We use to have ability to communicate with DPW and Police and Emergency Management. Radios cannot communicate with Ozaukee. However, Ozaukee can set up a patch for those situations. We should have the required frequencies to communicate with Saukville, West Bend, Town of Trenton, Newburg DPW and Newburg Fire Department. If there is an emergency, they may call us to come

help them. To have a list ready for when the radios are being programmed and installed. Paul stated in 2 weeks we will have radios. President Heili indicated Walt Grotelueschen is supposed to attend Committee of the Whole meetings.

- e. Trustee Strohmeyer indicated a Flag by 450 Main Street is hanging only from the top end. Needs to be replaced.
3. Sanitary.
 - a. Update on WWTP Equipment Cost table replacement schedule. Graef is waiting to hear back from manufacturers about costs. Aside from original list, there are multiple parts with each item listed. Hopefully by next meeting we will have some numbers.
 - b. Update on Sanitary Sewer Lining and Lateral Repairs on Congress Drive. Contractor expected to be out there the second or third week of July to finish up.
 - c. Discussion on Sanitary sewer rates. Trustee Camlin asked how many Commercial, Manufacturing and Bar/Tavern/Restaurants the Village has. We need to review the status and rates with current code. When we do change it, we need to see what the impact of change costs in what we have to what we should have and what we want. We may see a shift from one to another. Point of reference should be the code. President Heili indicated that property wise, the last rate increase was due to cost increase across the board, and we didn't have money to keep current rates. Administrator requested rates from other smaller municipalities with just Sanitary Districts to possibly look into further. Efficiency apartment rates also need to be reevaluated. Make it equal to everyone. Put meter where it comes out of pressure tank or after outside faucet. Are there ways you can watch televising, where you can actually estimate the gallons per minute taken at various times. Probably less than the cost of a meter on every well. Ways to assess costs. Imperative to figure out what you have and then form a decision and the impact from the code.
 - d. Trustee Baumann recommend we breakout the businesses, bars, taverns, and restaurants from the residents and charge separately.
 4. Personnel and Finance.
 - a. Review of Profit and Loss statement (distribution at meeting).
 - b. Request copy of Newburg Fire Department financial statements and/or audit. Trustee Strohmeyer had asked several times and only received rescue finances are the only numbers we were provided. Contact other municipalities and find out what their fees are. NFD gets Town of Saukville, Fredonia; it gets divided out among other fire departments. We paid them for the plowing. Paul provided a copy of how many times the Village plowed and salted this past season. We wouldn't have done special trips. Since we pay for certain things, are they using the funds they were provided. Attorney Kiefer indicated that they are a private corporation and they are not required to divulge the information.
 5. Other Committee/Commission and Village Official's Reports
 - a. Previous weed violators now in compliance. New violator letters will be going out – only one notice will be given prior to fines being issued.

President Heili discussed the condition of lawns that were unkempt or untrimmed or some having natural lawns, and will be further discussed with possible action at next Village Board Meeting.

Treasurer Brunner reiterated what Administrator Goeckner had indicated at the last meeting about the computer issues and server evaluation and the decommissioning of the old server. Ontech indicated today they were unable to correct the New Server condition with its errors, so the New Server will have to be scrubbed and files, data and software will need to be reinstalled and all systems will be down June 30 and July 1, 2016 and everything will be recorded manually until server is up and running again.

Trustee Camlin. Nothing.

Trustee Juech. I saw posts for the sign to be put up for Grotelueschen Park and called again on ramps for porta-potty. As they have disappeared 4 times. They will charge us for additional ramps if we call again. Steeple View has two other lawns that didn't get cut. Only did front yard, left backyard uncut. In addition, 3 houses west have 4 foot high weeds. Superintendent Becker added that only One letter of notification is sent out.

Trustee Baumann. Nothing.

Trustee Wollner. Nothing.

Trustee Strohmeyer. Nothing.

Superintendent Becker stated a couple of corners on Shady Lane and Connie Drive were patched today.

Chief Yanke. Nothing.

Assistant Chief Buege. Nothing.

Attorney Kiefer. Nothing.

President Heili. No one is allowed to forgive any type of debt, like late fees or doubling of fees but the Village Board. Asked Trustees to return Code Books to Village Hall.

ADJOURNMENT

A motion was made by Trustee Wollner, second by Trustee Camlin to adjourn the Committee of the Whole Meeting at 8:07 P.M. Motion passed 6-0.

Nancy Brunner
Treasurer/Deputy Clerk