

**Meeting Minutes
Village of Newburg Board of Trustees
April 14, 2016**

The meeting of the Village of Newburg Board of Trustees was called to order by President Heili at 7:00 P.M. Roll call was taken with all present, except Trustee Huebner. Also present Sergeant Jilling, Treasurer Brunner, Joe Komorowski, Graef, Walt Grotelueschen, Building Inspector and Zoning Administrator. Absent Administrator Goeckner.

PLEDGE OF ALLEGIANCE

MINUTES

A motion was made by Trustee Beimborn, seconded by Trustee Strohmeyer to approve the minutes of the regular Village Board Meeting of March 10, 2016 with any corrections or changes needed. Motion passed 6 – 0.

PUBLIC FORUM

President Heili opened the public forum at 7:02 P.M.

Motion by Trustee Wollner, seconded by Trustee Camlin to close public forum at 7:02 pm. Motion passed 6-0.

BILLS

Treasurer Brunner noted that the Environment Improvement Loan for Sanitary was approved at the last Village Board Meeting. We were waiting for the Invoice. A motion was made by Trustee Beimborn, seconded by Trustee Strohmeyer to pay the bills totaled as follows: expenses \$16,581.60 and payroll \$20,836.62. Motion passed 6-0.

CORRESPONDENCE

1. Washington County Sheriff's Office Annual Report.
2. Washington County Office of Emergency Management. Tornado and Severe Weather Awareness Week (April 11-15) Drill Information
3. Port Washington – Saukville Rotary Club. Saturday May 7 10 AM to 12 PM Ozaukee YMCA, Port Washington Community Preparedness Day.
4. Washington County Planning and Parks Department Household & Agricultural Hazardous Waste Full Service collection May 7th 2016 at Washington County Slinger Highway Shop, 314 Washington St. in Slinger.

UNFINISHED BUSINESS

1. Discussion and possible action on billing rate increase request by Graef. Board requested extra time to review. In future, new rates will not be affected for January and February. Handout shows discounted rates from 2014 and 2015. Provided handout, in Green highlight are the new rate increases. Due to the delay, we can make it effective April 1, 2016. Motion by Trustee Beimborn, seconded by Trustee Juech to approve the billing rate increase request from Graef for April 1, 2016. Motion passed 6-0.

NEW BUSINESS

Motion by President Heili, seconded by Trustee Wollner to move item 3 and item 5 to the first items of discussion.

1. (p.k.a. item 3) Presentation of the Newburg Fire Department Annual Year in Review Report. Motion by President Heili, seconded by Trustee Wollner to move item 3 and item 5 first. Handout of Annual Review. Reminder about Firemen's picnic.

2. (p.k.a. item 5) Discussion and possible action in regard to request by the Newburg Fire Department for possible funding assistance for the fireman's picnic and/or fireworks display. Randy Roesler is sending out mailer next week. Bon fire costs between \$7,000 and \$10,000 asking Village to move to fireworks from Bonfire. Roesler said the goal for fireworks is \$10,000 to be displayed on Friday evening of the picnic. A Sponsor had indicated to him that they said they could co-endorse the fireworks, with the Village of Newburg as the other Sponsor. Recognition will be put on website and in the Conley Media newspapers. Mailer will go to 3,500 different households. Motion by Trustee Strohmeyer suggested to make a donation start of \$5,000 and with understanding instead of doing bonfire, and if we decide at a later date to add additional funds, seconded by Trustee Wollner to approve the request for funding for fireworks funding assistance. Motion passed 6-0.
3. Update on house on Main St with blue tarp covering roof as a possible code violation. Walt Grotelueschen approached the homeowner. Short on money, trying to sell house, working on financing to replace roof. Put tarp on roof to keep roof from leaking. Contingency to replace the roof upon sale.
4. Update on clean-up and safety issue abatements at 6867 and 6869 Enge Drive. Sergeant Jilling wrote a letter and sent to attorney and Administrator; on Monday, it will be delivered to Sheriff in Dodge County to serve papers as a civil matter.
5. Discussion and possible action in regard to request for sanitary late fee forgiveness by Brian Fechter. Previous owner deceased, no notification from Title Company or Assessor about sale of property due to type of sale in 2013. Motion by Trustee Beimborn, seconded by Trustee Juech to reimburse for 50% of \$316 requested. Motion passed 6-0.
6. Update on location (Congress versus Steeple View) of extra root killing foam. Extra root foaming agent was injected into the remaining Congress sanitary sewer. Remaining root foaming agent was installed within Steeple View that was not used up from Congress. The Contractor applied root foaming agent to 1,919 LF of sanitary sewer out of the 1,923 LF available. Root killing agent will take a couple of months to work.
7. Update on Main St storm water inlet basin reconstruction project. Temporary asphalt on there. Waiting for asphalt plant to have final mix available for final pavement surface.
8. Discussion and possible action on Committee and Commission assignments. Motion by Trustee Beimborn, seconded by Trustee Strohmeyer to approve the Trustee Committee Assignments. Motion passed 6-0.
9. Discussion and possible action approving Resolution No. 03-2016, A Resolution Authorizing the Borrowing of Funds for the Purchase and Equipping of a Police Department Utility Interceptor Vehicle from State Bank of Newburg. (Exhibit A distribution at meeting). Motion by Trustee Wollner, seconded by Trustee Juech to approve the Resolution Authorizing the Borrowing of Funds for the Purchase and Equipping of a Police Department Utility Interceptor Vehicle from State Bank of Newburg.
10. Discussion and possible action in regard to request for sanitary late fee forgiveness by Carole Severson. The residents know that bills are due on the 15th day after the end of every quarter. Motion by Trustee Beimborn, seconded by Trustee Juech to deny request. Motion passed 6-0.

COMMITTEE REPORTS

- Trustee Camlin. None.
- Trustee Juech. None.
- Trustee Beimborn. None.
- Trustee Wollner. Siren Testing. Emergency pager's did not receive signal as required from West Bend. Radio Frequencies need to get programmed in.
- Trustee Strohmeyer. None.
- Sergeant Jilling. New squad is in at Lochen Ford. Needs to have Equipment installed, and Markings put on vehicle in Oostburg. We are trying to get it ready before the Newburg Picnic. If markings are not ready before hand the squad will be unmarked.
- Building Inspector-Zoning Administrator, Walt Grotelueschen. Having issues with Emergency pagers. Frequency changes at Washington County. Went off at Noon. NFD has capability to

change frequencies on the pagers. May have to go buy new scanners. Trustee Beimbom would be willing to take them down to General Communications for programming.

- Treasurer Brunner. Review of Deferred payment agreement form. Classification of Bars/Tavern/Restaurant was requested from Washington County. Our Ordinance states the rates for Bars with and without food. State Statutes determine Classification, Health Department performs inspections and notates violations and corrective action required.
- President Heili. Reminder that required staff should be at COW meetings unless excused from a meeting. Having some issues with Backup systems on the computer, so they are being looked into and will update the board as we learn more. Rick and I will be meeting with Attorney Kiefer on Wednesday to continue with the codification update to the code book. We are about 2/3rds of the way through and will send information back to Codification firm to correct.

LICENSE APPLICATION

New: Retail Bar Owner's Application for Type of Class B License:

<u>Business Trade Name</u>	<u>Application Classes</u>
Cork 'N Barrel	Class "B" and "Class B"

A motion was made by Trustee Beimbom, seconded by Trustee Wollner to approve Retail Bar License Class "B" Beer and "Class B" Liquor. Motion passed. 6-0.

ADJOURNMENT

A motion was made by Trustee Wollner, seconded by Trustee Beimbom to Adjourn the Village Board Meeting at 8:17 P.M. Motion passed 6-0.

Nancy Brunner
Treasurer/Deputy Clerk