



**Members Present:**

President Mike Heili  
Trustee Jenny Strohmeyer  
Commissioner Ann Cording  
Commissioner Chuck Karnitz  
Commissioner Marilyn Marcsisak  
Commissioner Diane Wermager

**Not Present:**

**Also Present:**

Village Administrator Rick Goeckner  
Zoning Administrator Walter Grotelueschen  
Village Planner Tanya Fonseca

Meeting called to order by President Heili at 7:00 PM.

Motion to approve the minutes of the May 5, 2016 Plan Commission meeting by President Heili; seconded by Commissioner Karnitz. Motion passed unanimously.

**OLD BUSINESS**

None.

**NEW BUSINESS**

- 1. Review, discussion and possible action on a request by Jessica Payne for a Conditional Use Permit in a RD-1 zoned district located at 6842 Enge Drive Newburg.**

Presentation of Conditional Use Permit application by Village Planner Tanya Fonseca and Village Administrator Rick Goeckner. Planner Fonseca walked the Plan Commission through the June 2 staff report

detailing the application and its level of compliance with the Village code. President Heili discussed the inconsistency of the Home Occupation definition in the Village Zoning code with the home occupation code language and the potential non-compliance with the Village Zoning Code's definition of home occupation. Plan Commission discussed the necessity to update the definition as it is outdated and poses problems for all home occupations in the Village. Further review of this will take place at a future Plan Commission meeting.

Property owners within a 100-foot buffer will be notified of the Conditional Use Permit, as part of the future public hearing process.

Once corrected, Plan Commission discussed the ability to act on the Conditional Use Permit, with the potential for a review schedule that is consistent with other Conditional Use Permits in the Village.

Motion by Commissioner Cording to adjourn; seconded by Commissioner Strohmeier. Meeting adjourned at 7:46 PM

Minutes were recorded by Tanya Fonseca of GRAEF. Any additions or corrections to the minutes should be directed to her at 414-266-9227.