

**VILLAGE OF NEWBURG  
Meeting Minutes  
Committee of the Whole  
March 24, 2016**

The meeting of the Committee of the Whole for Thursday, March 24, 2016, was called to order by President Heili at 7:00 P.M. Roll call was taken with all Board members present except Trustees Camlin and Huebner. Also in attendance: Administrator/Clerk Goeckner.

**PLEDGE OF ALLEGIENCE**

**MINUTES**

A motion was made by Trustee Beimborn, seconded by Trustee Juech at 7:04 P.M., to approve the minutes of the Committee of the Whole meeting of February 25, 2016. Motion passed 5-0.

**PUBLIC FORUM**

President Heili opened the Committee of the Whole public forum at 7:04 P.M. Administrator Goeckner noted that the owners of the proposed bar Chuckles Bar and Grill, Chuck and Marian Clark dba Glide Out, have withdrawn their request for a liquor license. The Clarks have sold the building and business contingent upon the new owners acquiring a liquor license from the Village. A representative for the new owner as well as the Clarks briefly reviewed their plans. Goeckner noted that the new license application is being processed and would come before the Board for approval once Soh1, the current license holder, surrenders the liquor license to him in a proper and legal manner. A motion was made by Trustee Beimborn, seconded by Trustee Wollner to close the Public Forum at 7:11 P.M. Motion passed 5-0.

**COMMITTEE REPORTS**

**1. Law Enforcement**

- A. Review of monthly report - February. Trustee Wollner gave a brief summary of the February report.
- B. Status update on replacement of Police Chief. We received a total of seven applications. Goeckner noted that he felt three should be eliminated automatically due to their not meeting the minimum qualifications. Chief Buege feels that there are two, possibly three worth looking at further. Goeckner will review applications with Law Enforcement Committee Chair Wollner next week. The next step is to narrow the list down to no more than three and have the County to proceed with a background and possibly reference checks. Goeckner is not releasing the names of the candidates at this time since almost 50% of them asked him not to as required by law.

**2. Public Works**

- A. Status update on storm sewer repair in front of the Midwest Iconic parking lot. Work, other than final roadway paving, is complete. Damage to catch basin structure much worse than originally thought. The Board reviewed pictures taken during the project of the damage and repair work. It was noted that final paving of that area will be completed early this summer and will include a partial replacement of the Midwest Iconic parking lot damage by the drain's water backup. TP Concrete was complimented on the professional and quality workmanship.
- B. Clarification of Advanced Disposal invoice in regards to street sweeping and dumping. Goeckner noted that as he previously surmised, the bill was for the disposal of the residue left from the village bonfire. These billing codes questioned were used by the DPW Superintendent to dispose of that remaining material. Goeckner also noted that Superintendent Becker estimates the total cost of having the bonfire cost close to \$15,000 a year. Goeckner is working with Becker to finalize the estimated cost.
- C. Discussion on street pavement marking per Washington County memo. Goeckner informed the Board of the village's process in marking the street pavement through the Washington County Highway Department. The village will a portion of its street marked this year.

**3. Sanitary**

- A. Status update on repair to Waste Water Treatment Plant grinder/lift station. Waiting for parts.
- B. Status update on sanitary sewer lining and lateral repairs on Congress Drive. Goeckner noted that work could start any day of the root foaming. Letters have been sent to the four homeowners who laterals have been infiltrated by tree roots should they wish to have additional work done by the contractor to line/grout their lateral. The additional foaming agent, a no additional cost to the village will be used on Steeple View. This location was questioned by several Board members as they remember as well as the minutes stating differently. They and the minutes reflect it will be

**VILLAGE OF NEWBURG**  
**Meeting Minutes**  
**Committee of the Whole**  
**March 24, 2016**

used in additional areas on Congress. Goeckner will investigate this discrepancy in location. The final work, grouting, will not take place until June of July, after the foaming agent has had time to kill the roots.

- C. Brian Fechter request for forgiveness of past due sanitary invoice for sanitary service. Goeckner reviewed with the Board the village's position on this matter primarily that it was never notified of the new ownership therefore had no way of knowing to send the invoice to Mr. Fechter. He stated that this would have never occurred had the old owner notified either the village or new owner of the sale. The previous owner had been receiving quarterly invoices for over two years but never contacted anyone. Since this was a foreclosure (invalid) sale the village would not be notified by anyone anyway. Mr. Fechter acknowledged that he realize he owed for sanitary however he just thought it was a part of the real estate tax bill. The Board will make a decision at the next meeting.

**4. Personnel and Finance**

- A. Review of Profit and Loss statement. Goeckner noted the second columns heading should state 'Year-to-Date'. He would like to see the third column list the 'Total Annual Budget' to help analyze the data.
- B. Review and discussion in regards to a billing rate increase request by Graef. The letter from Graef requesting the wage increase for various positions was reviewed. Questioned was the timing of the request – five days prior to the effective date and the old rate amounts versus the new rate amounts. Goeckner will look into both these questions and report back.

**5. Other Committee/Commission and Village Official's reports.**

Trustee Strohmeyer: Nothing.

Trustee Wollner: Nothing.

Trustee Juech: Inquired as to the status of clean up and possible safety issues at the house on Enge that burnt down; inquired as to the status of a house on Main St that is covered by a blue tarp, for close to a year now) that appears to need a new roof and why this is allowed; and the status of the street light on Shady Lane (this was previously reported on and is complete). Goeckner will be working on the first two items Juech inquired on.

Trustee Beimborn: Nothing.

President Heili: Nothing.

- A. Update and review of Newburg Fire Department request for fireworks display on June 3<sup>rd</sup>. Goeckner informed the Board that an application form and permit form have been developed for this type of public display. Both have been reviewed by the Village Attorney and village's insurance carrier and they have no issues. The fee will be \$10 even though it is not set by ordinance; this matches the fee for the sale of fireworks. Numerous requirements and or restrictions will be set in order to qualify for the permit. A NFD representative noted that there is a possibility the fireworks may not occur due to the cost.

**ADJOURNMENT**

A motion was made by Trustee Wollner, seconded by Trustee Strohmeyer to adjourn the Committee of the Whole meeting at 8:13 P.M. Motion passed 5-0.

Rick J Goeckner, Village Administrator/Clerk