

VILLAGE OF NEWBURG
Meeting Minutes
Committee of the Whole
February 25, 2016

The meeting of the Committee of the Whole for Thursday, February 25, 2016, was called to order by President Heili at 7:00 P.M. Roll call was taken with all Board members present. Also in attendance: Treasurer Brunner, Police Chief Buege, DPW/Sanitary Superintendent Becker, and Engineer Komorowski with Graef and Bill Sackett. Absent: Administrator/Clerk Goeckner.

PLEDGE OF ALLEGIENCE

MINUTES

A motion was made by Trustee Beimborn, seconded by Trustee Wollner to approve the minutes of the Committee of the Whole meeting of January 28, 2016. Motion passed 7-0.

PUBLIC FORUM

President Heili mentioned at the last Committee of the Whole meeting we will have one public forum at the beginning of the meeting. Bill Sackett of 366 Highway MY, thanked Police Chief Buege for his dedication and service to this community and in keeping our community safe. A motion was made by Trustee Wollner, seconded by Trustee Huebner to close the public forum. Motion passed 7-0.

COMMITTEE REPORTS

1. Law Enforcement

- A. Review of monthly reports. Chief Buege reported the 2015 4th Quarter hours worked and status of incidents for citations: traffic, parking and Municipal Ordinance violations; Citations issued, complaints investigated, court appearances and arrests.
- B. Discussion on temporary continuation of employment by Tim Buege with Police Department. Read letter he submitted for consideration of continuing until new Police Chief is hired. Due to legal obstacles, it was recommended that he not work as a consultant and continue to act as Acting Assistant Chief of Police while training his replacement. Sergeant Jilling will be in command as the Senior Officer during the Current Chiefs leave of absence. Requested to have them contact him should the Board decide to allow the continuation or leave the extension open until new chief is on board.
- C. Discussion of appointment of Acting Police Chief. Chief Buege suggested to appoint Sergeant Jilling as Acting Chief should the Board decide not to have Chief Buege continue.
- D. Discussion on overnight parking in Village. As talked about in past, in Chief Buege's opinion, he would like to remove the overnight restriction. Most other communities have odd/even parking as a winter parking restriction, which makes it difficult with DPW with snow removal. Hasn't had time to work on other ordinances. The Board has the ability to repeal the ordinance restricting overnight parking by simply repealing the ordinance. We should be looking more closely at the parking situation. Limit the time frame for parking on streets by adding a long term parking ordinance. He already has an Ordinance ready to go for long term parking. Recommends to hold off until new Chief comes in and let them make that decision. What if a resident doesn't have a driveway on their property? Chief Buege replied that it was the homeowner's decision when the roadway was updated and we are not responsible for their inability to access the yard for parking. President Heili recommended we confer with DPW before we make changes.
- E. Status update on replacement of Police Chief. We have 3 applications that are physically in our hands. One retired from Fort McCoy. Scott Yanke will be dropping off application. Paul Neumyer works part-time for Ozaukee county and previous acting Chief in Thiensville. Interview candidates, determine if qualified and rank candidates. Then Sheriff Schmidt would have his detective bureau do the background checks on the selected candidates free of charge.

2. Public Works

- A. Status update on storm sewer repair in front of the Midwest Iconic parking lot. Project approved. Removing existing concrete structure and 2 courses of masonry block. Pour new concrete structure and drop it down and fill it will aggregate and asphalt. Contractor ready to work next week.
- B. Discussion on proceeding with Pavement Management Plan by Graef. (Last conducted 1998?). This item was approved in the 2016 budget. Approved and ready to start on that. Graef are about to start the Pavement management plan early next month. Will go throughout the village and look at all the roads and grade them and see what needs to be replaced or maintained to extend the life of the roads.
- C. Carpet at front door on the outside of the front door. Last election, Paul cut it back. Seriously look at as a hazard and how we want to address it.

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3. Sanitary

- A. Status update on repair to Waste Water Treatment Plant grinder/lift station. Scheduled for the end of March. Grinder pump requires replacement.
- B. Status update on sanitary sewer lining and lateral repairs on Congress Drive. Joe Komorowski stated the bid was approved and awarded to Visi-sewer at our last Village Board meeting. Foaming agent cost of \$3,000.00 to absorb and kill off the roots. Contactor comes back to cut out dead roots up to 5 feet up lateral. Will have Visi-sewer provide certificate of insurance. Contract will be signed by Village President and Engineer (Joe Komorowski) and then project will be ready to start and within 120 days to complete the work. The root foaming killing agent has a minimal length required by the contractor to come out and do the work. Newburg only has approximately half of the minimal sewer length required. Newburg has the option to install the root foaming agent into other sewers accounting for the remaining minimal length at no cost to the Village. If any other laterals require grout material an extra of \$1,200 per lateral would be required. The grout material is different from the root foaming agent. Additional protection, for residents with required lateral work, only going 5 feet up lateral to offer to residents. Contractor could only present extending root inhibitor grout up another 5 feet up. Other options will require different contractor for another solution to additional protection, costs per additional protection will be approximately \$4,000 per lateral. Root foaming agent should not be strong enough to kill surrounding trees, only portion of roots. Question of whether there were problems with Congress and Steeple View or just Congress. No problems have been identified with Steeple View so Visi-sewer would extend 800 feet of foaming agent into Congress instead of Steeple View.

4. Personnel and Finance

- A. Review of Profit and Loss statement of General Fund. Beginning to separate out the Entity funds from the Operational funds.
- B. Review of Profit and Loss Statement of Sanitary Fund.
Currently reviewing fund codes to match Department of Revenue Form C for reporting financial status of municipality. Both of these funds help with the state determining our financial stability and eligibility for state aid and shared revenues.

5. Other Committee/Commission and Village Official's reports.

Trustee Camlin: Nothing.

Trustee Juech: Nothing.

Trustee Beimborn: Parks met on 10th of February to discuss options for Christmas decorations. Christmas Lights coming down this weekend per DPW.

Trustee Huebner: Nothing.

President Heili presented Trustee Lynda Huebner with a Certificate of Appreciation for her service to the community as a Trustee and for serving on committees.

Trustee Wollner: Nothing.

Trustee Strohmeyer: Nothing.

President Heili: Had a meeting in Washington County and brought back a sample ordinance section for code books for Erosion Control from Washington County. The County is going to share an ordinance with us so we may develop our own Ordinance.

Chief Buege. Squad car build date is March 15. Backlog shipping from the factory could take a few weeks to deliver.

Expected delivery mid April, then on to installation of equipment by the up fitter. Police Squad should be done by middle of May. By June the squad will be fully operational.

President Heili presented Police Chief Tim Buege with a Certificate of Appreciation for his dedicated service to the Village of Newburg as Chief of Police.

ADJOURNMENT

A motion was made by Trustee Wollner, seconded by Trustee Huebner to adjourn the Committee of the Whole meeting at 7:44 P.M. Motion passed 7-0.

Nancy Brunner, Treasurer/Deputy Clerk