

**Meeting Minutes
Committee of the Whole
January 28, 2016**

The meeting of the Committee of the Whole for Thursday, January 28, 2016, was called to order by President Heili at 7:00 P.M. Roll call was taken with all Board members present. Also in attendance: Administrator/Clerk Goeckner, Treasurer Brunner, Sergeant Jilling, DPW/Sanitary Superintendent Becker, and Engineer Komorowski with Graef.

PLEDGE OF ALLEGIENCE

MINUTES

A motion was made by Trustee Beimborn, seconded by Trustee Wollner to approve the minutes of the Committee of the Whole meeting of October 22, 2015. Motion passed 7-0.

COMMITTEE REPORTS

1. Law Enforcement

Public Forum - A motion was made by President Heili, seconded by Trustee Huebner to close the public forum. Motion passed 7-0.

A. It was noted that the Police Chief position will be posted in the next couple of days.

2. Public Works

Public Forum

A motion was made by Trustee Camlin, seconded by Trustee Huebner to close the public forum. Motion passed 7-0.

- A. Status update on storm sewer repair in front of the Midwest Iconic parking lot. There should be 2 bids submitted by contractors. Deadline for bids is February 5th.
- B. Review of NFD 2016 parade permit application. Parade route map is the same as last year. No Board objections.
- C. Discussion on village Christmas decorations/lights. There have been several complaints this year in regards to burnt-out lights and no decorations on the bridge light poles. It was noted that several of the decorations were bought used. The cost of new decorations is approximately \$400 each. Becker stated that the bridge lights were not hung due to the lack of a lift to be used to install. Goeckner noted that one could have been rented. Also complaints in regards to snow removal in downtown area specifically at Ann and Hwy 33. It was noted that this snow needs to be moved off edge of Division. And, on Main Street the snow needs to be removed in front of the businesses for those parking street-side. The village will be looking at a 5-year replacement plan for holiday decorations. The Parks Commission will take the lead on this project.

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3. Sanitary

Public Forum

A motion was made by Trustee Beimborn, seconded by Trustee Camlin to close the public forum. Motion passed 7-0.

- A. Status update on repair to WWTP grinder/lift station. Parts are in and are scheduling time to fix.
- B. Status update on Sanitary Sewer lining and lateral repairs on Congress Drive. Out to bid, deadline is February 5th with recommendation by following Wednesday. Homeowner will be contacted directly by contractor who is awarded bid for any additional work homeowner may want done to their lateral.
- C. Discussion in regards to sanitary bill due date and delinquency for tax rolls. Village needs to clarify the due date for payment of the sanitary bills in our code book. Based on current practice it is recommended that date be the 15th of the month following the usage quarter. Also, due to the State moving up their time table for the processing of real estate taxes, it is recommended the village set the past due date requiring submittal of delinquent village utility payments to the county for addition to the real estate tax bill.

4. Personnel and Finance

Public Forum

A motion was made by Trustee Wollner, seconded by Trustee Huebner to close the public forum. Motion passed 7-0.

- A. Review of Profit and Loss Statement. The budget numbers are still being entered into the system.

5. Other Committee /Commission and Village Official's Reports.

Clerk Goeckner

- i. A current village ordinance requires a \$100 bond on all police officers. There is some potential for collecting funds from a ticket. Municipal insurance companies no longer carry this type of bonding on officers therefore it is recommended we change our code to not require such. It was noted that traffic Citations are issued through the Courts therefore the officers do not handled fine monies.
- ii. New Election Equipment and software will be used at next election. Ozaukee County has paid 100% of the equipment cost, Washington County 80%. The Village will be paying for the maintenance and programming. The new software is not working correctly; this is a state-wide issue and should be ready by the election.
- iii. The Newburg Fire Department is requesting \$500 to help with its baseball program recreation fund. It was budgeted and will come back at next Board meeting for approval.

President Heili – the future Committee of the Whole agendas may only have one public forum at the beginning.

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Bill Sackett - expressed his disappointment that the two individuals running for trustee have not showed up for any of the Village Board or Committee of the Whole meetings to stay informed.

ADJOURNMENT

A motion was made by Trustee Wollner, seconded by Trustee Huebner to adjourn the Committee of the Whole meeting at 7:40 P.M. Motion passed 7-0.

Rick Goeckner, Village Administrator/Clerk