



**Members Present:**

Chairman Bill Sackett  
Trustee Jenny Strohmeyer  
Commissioner Ann Cording  
Commissioner Chuck Karnitz  
Commissioner Diane Wermager  
Zoning Administrator Walter Grotelueschen  
Village Engineer Matt Bednarski

**Not Present:**

**Also Present:**

Trustee Heili  
Village Planner, Tanya Fonseca

Meeting called to order by Chairman Sackett at 7:00 PM.

Motion by Commissioner Cording to approve the minutes of the February 5, 2015 meeting; seconded by Trustee Strohmeyer. Motion passed unanimously.

Motion by Commissioner Cording to take item #1 under New Business first; seconded by Zoning Administrator Grotelueschen. Motion passed unanimously.

**UNFINISHED BUSINESS**

**1. Discussion and possible action on defining temporary buildings/sheds and establishing an allowable time frame for use on property within Village.**

Village Planner Fonseca brought forward research on temporary building language for the zoning code.

The Plan Commission debated the addition of limitations and definitions of temporary structures in the Village.

The Plan Commission will review the research and send comments via email to Planning staff to consolidate and bring back to the April Plan

Commission meeting. Comments should be returned to GRAEF by March 13, 2015.

**2. Discussion and possible action to change Village code in regards to acceptable total square footage for out buildings.**

Village Planner Fonseca brought forward research on to accessory structures in residential zones. The research is related to the total number and size of such structures.

The Plan Commission will review the research and provide comments to form a draft ordinance.

**NEW BUSINESS**

**1. Discussion and possible action on granting a 5 year extension of Mark Falkner's Conditional Use Permit for the mini storage units located at 6725 Hickory Drive.**

Village Engineer Bednarski recounted the history of the Conditional Use Permit.

Administrator Goeckner relayed the advice of the Village Attorney Gerry Kiefer relative to the Zoning Code's requirement of a public hearing for conditional use permits. A public hearing was held seven years ago and assumed to be waived five years ago. Attorney Kiefer advises that the public hearing is waived for this renewal due to the fact that that no complaints have been logged by Village Hall.

Motion by Zoning Administrator Grotelueschen to extend the conditional use permit unchanged for an additional five years and waive the need for a public hearing due to the fact that no issues have arisen in five years; seconded by Commissioner Karnitz. Motion passed unanimously.



Motion by Commissioner Cording to adjourn; seconded by Commissioner Wermager. Motion passed unanimously.

Meeting adjourned at 7:53 PM

These minutes were recorded by Matt Bednarski, PE of GRAEF. Any additions or corrections to the minutes should be directed to him at 414-266-9043.