

Minutes
Village of Newburg Regular Board Meeting
October 8, 2015

The meeting of the Village of Newburg Board of Trustees for Thursday, October 08, 2015, was called to order by President Sackett at 7:00 P.M. Roll call was taken of the Village Board with all present except Trustee Beimborn. Also present: Administrator/Clerk Goeckner, Treasurer/Deputy Clerk Brunner, Chief of Police Buege, Johnson/Block Audit Manager Tara Bast, resident Diane Miller of Welcome Home, Newburg Fire Chief Chesak, and resident Jason Juech.

PLEDGE OF ALLEGIANCE

MINUTES

A motion was made by Trustee Heili, seconded by Trustee Strohmeier, to approve the minutes of the regular board meeting of September 10, 2015. Motion passed 6-0.

PUBLIC FORUM

A motion was made by Trustee Wollner, seconded by Trustee Strohmeier, to close the public forum at 7:02 P.M. Motion passed 6-0.

BILLS

A motion was made by Trustee Heili, seconded by Trustee Wollner, to pay the bills totaled as follows: expenses \$ 33,716.43 and payroll \$ 17,541.11. Motion passed 6-0.

CORRESPONDENCE

Administrator/Clerk Goeckner noted receipt of an invitation for the Board from the Village of Saukville to their 100th year celebration on Oct 17th at 2:30 at the Oscar Grady Library.

UNFINISHED BUSINESS

NEW BUSINESS

1. Discussion and possible approval to allow a controlled burn-off of agricultural land as requested by Diane Miller at the Welcome Home Property. This is an annual event and will take two burns to complete. They will notify the Fire Department, Village Hall, and the Washington and Ozaukee County Sheriff Departments. A motion was made by Trustee Wollner, seconded by Trustee Strohmeier, to allow the burn-offs. Motion passed 6-0.
2. Review, discussion and possible action to accept the Village of Newburg 2014 Financial Audit. Tara Best reviewed with the Board the Audit Summary Report for fiscal year 2014. She noted that the audit was unmodified. Also noted were the internal controls deficiencies: lack of segregation of

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duties, unqualified personnel to prepare the financial statements, no written financial procedures manual, bank deposits over the FDIC and State Insurance Fund amounts, no capitalization policy, the need for two separate sets of Quick Books fund files (General and Sanitary) and a fund balance policy. The auditors recommend a minimum cash reserve fund balance between 15-25 percent. The Village was commended for having the first positive general fund balance in five years. A motion was made by Trustee Beimborn, seconded by Trustee Strohmeyer to accept Village of Newburg 2014 Financial Audit. Motion passed 6-0.

3. Receive and file letter of resignation from Village Board member. President Sackett read his letter of resignation from the Board effective November 1, 2015. A motion was made by President Sackett, seconded by Trustee Huebner, to receive and file his letter of resignation. Motion passed 6-0.
4. Discussion and possible action on filling Board vacancy. Goeckner noted three possible ways to fill the upcoming vacancy with Board President Sackett's resignation: advertise the opening, collecting resume's and then making an appointment; make an appointment tonight; or call for a special election. A motion was made by Trustee Huebner, seconded by Trustee Juech, to nominate Trustee Heili as Village President with a term expiring April 2017. Motion passed 6-0 with Trustee Heili abstaining (which is counted with the majority vote). A new opening for Trustee was now created with the nomination of Heili as President. A motion by Trustee Heili, seconded by Trustee Strohmeyer, to appoint Jeff Camlin as Trustee with a term expiring April 2016. Motion passed 6-0.
5. Discussion of the proposed Newburg Fire Department fire contract renewal. Reviewed was the Newburg Fire Department annual report as well as a contract letter for the renewal. Trustee Heili recommends we have the village attorney review Contract, specifically item # 6 as it relates to snow removal, before approval. Goeckner noted that the attorney would automatically review the contract since it will be presented at the next Board meeting attached to a resolution for approval. Discussed were the reasons the village should not be removing all the snow for the fire department, specifically a recent case law stating that such work cannot be performed by the village if there is private snow removal service available in the municipality for hire. It was noted that Attorney Keifer does not have a problem with the village moving snow in front of the bay doors only. A motion was made Trustee Huebner, seconded by Trustee Wollner, to accept Newburg Fire Department Fire Protection Services Contract for Calendar years 2016, 2017, and 2018, with a change in the report date from March to June each year. Motion passed 5-1 with Trustee Heili voting no – in opposition to passage.

COMMITTEE REPORTS

1. Trustee Strohmeyer. Nothing.
2. Trustee Wollner. Nothing.

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3. Trustee Huebner. Worked on Sanitary Budget.
4. Trustee Beimborn. Absent.
5. Trustee Juech. Nothing.
6. Trustee Heili. Director/DPW Becker will have a weekly task schedule. He will contact Washington County about getting ditching on Steeple View and Congress done at same time.
7. Administrator/Clerk Goeckner. Budget presented a deficit budget estimating \$50,000 to \$70,000 in reserves by year-end 2016. He noted that there should be an upward trend over the next couple of years. The request for dry hydrant money (\$48,822) by Ozaukee County is not in the budget.
9. Police Chief Buege. Will continue to work on projects.
10. President Sackett. Thanked the Board for cooperation and working with him for the past 25 years.

LICENSE APPLICATION

Discussion and Possible Action to Approve Renewal Operator's License for Robert V Banaszak. There were no issues with his background check. A motion was made by Trustee Wollner, seconded by Trustee Juech to approve an Operator's License for Robert V Banaszak. Motion passed 6-0.

ADJOURNMENT

A motion was made by President Sackett, seconded by Trustee Strohmeyer to adjourn the Village Board Meeting at 8:07 P.M. Motion passed 6-0.

Rick J Goeckner, MMC
Village Administrator/Clerk