

Meeting Minutes  
Village of Newburg Board of Trustees  
July 13, 2017, 7:00 P.M., Village Hall

Call of the regular meeting of the Village of Newburg Board of Trustees to order. All Board members were present except Trustee De Luka. Also in attendance Administrator/Clerk/Treasurer Goeckner, Police Chief Yanke, DPW Superintendent Waech and Sanitary Superintendent Becker.

PLEDGE OF ALLEGIANCE

MINUTES

Approval of the minutes of the regular Village Board Meeting of June 8, 2017. A motion was made by Trustee Juech, second by Trustee Strohmeyer to approve the minutes. Motion passed 6 - 0.

PUBLIC FORUM

The Public Hearing opened at 7:02 P.M. No one from the public was present for comment. A motion was made by Trustee Cording, seconded by Trustee Juech to close the public forum at 7:02 P.M. Motion passed 6 - 0.

BILLS

Goeckner presented the bills as follows: General Fund payroll \$18,342.10 & accounts payable \$63,779.02 and Sanitary payroll \$1,1991.60 & accounts payable \$11,135.11. Reviewed were 3 bills in question. A motion was made by Trustee Cording, seconded by Trustee Strohmeyer to approve payment of the bills. Motion passed 6 – 0.

CORRESPONDENCE

Nothing.

UNFINISHED BUSINESS

1. Discussion and possible action on approving Resolution No. 08-2017, a Resolution Complying with the Department of Natural Resources Maintenance Requirements. This is an annual report due June 30<sup>th</sup>. A motion was made by Trustee Strohmeyer, seconded by Trustee Cording to approve Resolution No. 08-2017. Motion passed 6 – 0.
2. Discussion and possible action on adopting Ordinance No. 08-2017, an Ordinance to Repeal and Recreate Section 51.01 of the Municipal Code of Newburg Establishing Sewerage System User Charges. This ordinance reflects the previously approved change in the billing amount of REU's to quarterly. A motion was made by Trustee Baumann, seconded by Trustee Juech to adopt Ordinance No. 08-2017. Motion passed 6 – 0.

NEW BUSINESS

1. Discussion and possible action sharing cost of Newburg Fire Department water source engineering. The Newburg Fire Department Chief and Training Officer addresses the Board. They are requesting funds to cost share the hiring of a consultant to find the best solution of a water source to fill their tanker trucks during a fire. Discussed were two, possibly three, options the village has available at the maintenance building and waste water treatment plant. It was noted that the NFD should also ask the other communities they serve to cost share as well. Discussed at length was the need to address this issue with the full Ozaukee County Board at an open meeting. The Village Board asked the Department representatives to come back with an

estimated to for the consultant and to consider pursuing the engineering firm that designed the river dry hydrants which failed.

2. Discussion and possible action removing two sets of Deaf Child signs in the Village of Newburg. Goeckner wanted to verify with the Board the ability to remove these signs based on any knowledge they had as to the reason for their installation at the two different locations. The signs will be removed from Congress based on the call from the mother who made that request years ago. Goeckner will verify with the requestor of the signs on West Main St and forward that info on to Washington County Highway Department since they are their signs.
3. Discussion and possible action waiving Plan Commission architectural review fees for Werner Fabrication rebuild at 434 Division St. This topic was discussed at the Plan Commission meeting and it was their recommendation to waive the \$200 plus costs fee. It was noted by a trustee who was in agreement to the waiving of the fee that once you make an exception it becomes the rule. A motion was made by Trustee Juech, seconded by Trustee Baumann, to waive the architectural review fees due to the Werner building burning down. Motion passed 6 – 0.
4. Discussion and possible action in regards to the enforcement of garbage/recycling can removal from street side after pickup. Trustee Juech reviewed the issues based on resident calls to her as well as a problem in her neighborhood. The police department will monitor such and start by leaving notes on the resident's door or making personal contact.
5. Discussion and possible action in regards to village collection of yard waste (leaves, brush, shrubs, etc.). Juech has also received complaints requesting the village provide such service to Newburg residents. Superintendent Waech reviewed the logistical problems in the village handling the waste as well the issues finding a disposal site/vendor. This type of collection needs monitored very closely. Waech also reviewed the recent brushing chipping noting that his staff has a learning curve since they are new with the task.
6. Discussion of maintenance of village owned property – grass and weeds. Again Juech noted that she has received a complaint that the village is enforcing maintenance of weeds and grass yet does not maintain its own property. Waech noted that his staff is part-time and has limited hours of work available to accomplish these tasks. The location referred to has since been taken care of.
7. Discussion of campfire restrictions in village. Residents have asked Trustee Juech as to the village restrictions. These are listed online in our code. Residents can also call village hall for a copy of such.
8. Discussion of village employee snow plowing bonus program and increase in clerical staff pay range. The Board reviewed a report from DPW Superintendent Waech outlining his snow plowing bonus program. It contained area comparables as well as his recommendation of an additional \$3 per hour. He feels staff goes over and above. Chief Yanke also addressed the Board for his staff, both officers and secretarial and their below average wage rate. The Board requested additional info on other area municipalities before deciding.
9. Radio system update. Yanke noted that he has not sent a letter to the Washington County Sheriff yet since they are now working better with us at this time. He also informed the Board that the Jefferson radio tower in West Bend was taken out of service for improvements early with last minute notice. It will be out of service for 2 to 3 weeks during which time there will be no interior radio communication service and a possible loss of exterior service. A backup plan is in place which would include using Ozaukee County dispatch. Until the new tower is back up in West Bend in November, the Village does not know if the improvements will help the Newburg radio system.

#### COMMITTEE/COMMISSION/STAFF REPORTS

Trustee Camlin – Nothing.

Trustee Cording – Nothing.

Trustee Juech – Noted that there would not be a village movie night out due to the cost of the license;

Plans for the layout of Grotelueschen President's Park are being reviewed which may include a short frisbee golf course and a shelter.

Trustee Strohmeier – Nothing.

Trustee Baumann – The Plan commission is currently reviewing the continuation of the Village's Historic District.

Police Chief Yanke – Inquired as to who employed with the Village handles the day-to-day operations

Including financial and personnel. It was noted the Administrator/Clerk/Treasurer Goeckner does some capacity but it is limited based on directives when he was hired. He also informed the Board that the estimate for the installation of a railroad crossing type of gate at the maintenance is \$9,000. This money is not budgeted and the project will not proceed at this time.

DPW Superintendent Waech – Noted that Werner Fabrication would be repairing the pay loader snow plow Attachment; that he feels his department has a very good working relationship with the Town of Trenton.  
Administrator/Clerk/Treasurer Goeckner – Reviewed with the Board issues with the Falkner Park canoe/kayak launch recommending it be taken out of service; a mistake in the past 2 newsletters with the dates for brush pickup which will be the last Saturday of the month; his receipt of the Newburg Union Cemetery Association Annual Financial Report; presented to the Board handouts including area real estate tax rates and village maps for their information; the receipt of correspondence from Washington and Ozaukee Counties; and receipt of the 2017 mass appraisal report from Grota Appraisals for Board review.  
President Heili – Nothing.

#### LICENSE APPLICATIONS

1. Approval of Bartender Operator licenses for Kevin Banaszak, Michelle Bellman, Tabitha Brown, Jeannie Einfalt, Amanda Ferguson, Victoria Herbert and Fred Muffitt. Chief Yanke read a letter recommending the approval of the Operator Licenses for the above noted applicants. A motion was made by Trustee Juech, seconded by Trustee Cording, to approve the Operator Licenses for Kevin Banaszak, Michelle Bellman, Tabitha Brown, Jeannie Einfalt, Amanda Ferguson, Victoria Herbert and Fred Muffitt. Motion pass 6 – 0.
2. Approval of Lion's Temporary Picnic License. Chief Yanke read a letter recommending the approval of this license. A motion was made by Trustee Cording, seconded by Trustee Juech, to approve the temporary picnic license to the Lion's Club. Motion passed 6 – 0.

#### ADJOURNMENT

A motion was made by Trustee Cording, second by Trustee Strohmeyer to adjourn the Village Board Meeting at 9:14 P.M. Motion passed 6-0.

Rick J Goeckner  
Village Administrator/Clerk/Treasurer

