

**Meeting Minutes
Committee of the Whole
September 24, 2015**

The meeting of the Committee of the Whole for Thursday, September 24, 2015, was called to order by the Administrator/Clerk at 7:00 P.M. Roll call was taken with all present except President Sackett and Trustee Beimborn. Also Present: Administrator/Clerk Goeckner, Treasurer Brunner, Chief of Police Buege, DPW/WWTP Superintendent Becker, Village Attorney Kiefer, and Engineer Komorowski from Graef.

Temporary Committee Chairman

In the absence of President Sackett, Trustee Huebner made a motion to appoint Trustee Wollner as the temporary Committee of the Whole Chairman to conduct tonight's meeting, seconded by Trustee Strohmeyer. Motion passed 4-1 (nay – Trustee Wollner).

MINUTES

A motion was made by Trustee Heili, seconded by Trustee Huebner to approve the minutes of the Committee of the Whole meeting of August 27, 2015. Motion passed 5-0.

COMMITTEE REPORTS

1. Law Enforcement

Public Forum – no one present therefore closed.

a) August 2015 Law Enforcement Report:

Presented were two monthly reports for the Committee's review

b) Discussion and possible action on proposed Code 5.08 - Required Access for Fire Apparatus.

The Police Chief noted that the village currently does not have a method to regulate the blocking of fire lanes. He is recommending width and height restrictions as well as the need of a turnaround on dead end streets after 150 feet. He will bring this item back for further discussion at the next Committee of the Whole meeting.

c) Discussion and possible action on proposed Code 5.09 - Blocking of Fire Hydrants Prohibited.

This proposed ordinance change will not allow parking within 10 ft of a fire hydrant on both public and private property. A reminder was made to village residents to clear away obstructions and snow from hydrants this winter. A motion was made by Trustee Heili, seconded by Trustee Strohmeyer, to send to this proposed change to the Village Board. Motion passed 5-0.

d) Discussion and possible action on proposed Code 7.07(4) – Vehicles Not to Block Private Drive, Alley or Fire Lane.

Federal standards require a 4 foot setback from each side of a driveway for access. The village currently has marked parking closer than the minimum 4 feet. A motion was made by Trustee Strohmeyer approve the 4 feet recommendation excluding private driveways, seconded by Trustee Juech. Motion passed 5 - 0.

e) Discussion and possible action on proposed Code 10.06(5)(b). Exceptions. Reference; Dumpster Ordinance.

This wording will be reviewed and possibly re-written to match the zoning proposed ordinance. Recommending a 90 allowance maximum.

f) Discussion and possible action on removal of Code 7.07(3)(a). No parking on Main Street from 2:30 A.M. and 6:00 A.M. and replacing it with a long term parking restriction limit Village wide ordinance.

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This is primarily a snow removal issue. A request was made by a local tavern owner to allow overnight parking for patrons who are not able to drive home late at night. A motion was made by Trustee Heili to enforce winter regulation hours on Main Street and bring the proposed ordinance back to the Committee of the Whole before final approval, seconded by Trustee Strohmeyer. Motion passed 5 - 0.

2. Public Works

Public Forum – no one present therefore closed.

A. Discussion and possible recommendation to repair storm sewer failure on Congress Dr.

The Village has received an estimate to fix the storm sewer on Congress as well as the ditch drainage on Steepleview from the Washington County Highway Department. The estimated cost for Congress is \$650.00. The Village will proceed with no Board objection.

3. Sanitary

Public Forum - no one present therefore closed.

4. Personnel and Finance

Public Forum – no one present therefore closed.

a) Update on progress of 2014 Financial Audit. Auditors will be here in October for the Village Board meeting.

b) Update on 2016 budget.

Village Administrator/Clerk Goeckner presented to the Board a draft of the proposed 2016 budget for both the General and Sanitary Funds. These proposed budgets include some cost cutting within the operational expenditures but also include the wish list from each department including engineering. Sanitary has a projected shortfall of \$20,000. This includes cost of living increases of 5% for the employees (last increase was in 2011). Graef included a sanitary impact study which could possibly be delayed another year to balance the budget. Otherwise sanitary could use money from reserves. Goeckner will meet with the chair of Sanitary to review. Comments are to be made to Goeckner as to possible cuts. As to the General Fund, Goeckner has also made some changes to the operational expenditures. The projected shortfall is approximately \$110,000. The Village could end 2015 with its first positive balance in 5 years of an estimated \$70,000. That money is needed however for cash flow. Budget includes the financing of a new squad car, 5% cost of living increase for DPW employees, payment request from Ozaukee County for 2012 dry hydrant work of \$48,000, an increase of the pay scale for the Village Administrator/Clerk, replacement vest for a police officer and additional equipment (laptop, etc) for new squad. Goeckner will wait for comments from the various committee chairs before proceeding with the needed cuts. It was noted that park construction shows and increase of \$5,000 for possible improvements based on the success of a possible winter fund raiser campaign. The budget for Main Street planning could be cut to help balance the budget.

c) Review of Profit and Loss Statement.

Document not available at this time.

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d) Discussion and possible action to hire cleaning service for Village Hall.

The previous contracted service spent, on average, 4 to 5 hours a month cleaning. One of the village police officers has offered to do this work. He previously owned a cleaning service. The previous contacted service was paid \$25 per hour. As an employee we are looking at \$17 to \$18 an hour. We provide all supplies. This individual could also do small maintenance work for the village as well as clean the police department area. There were no objections to proceed.

COMMITTEE /COMMISSION AND VILLAGE OFFICIAL REPORTS.

Trustee Heili: recommends getting all Village owned property surveyed. In the past year we have had 4 properties with unresolved issues: Midwest Iconic, Presidents Park, Village Hall, and Doc Weber Park. This will be considered at a future meeting.

Attorney Kiefer: nothing.

Trustee Strohmeyer: nothing.

Trustee Huebner: nothing.

Trustee Juech: questioned the status of the Steepleview road work, an update was given from Graef. Staff will meet with Graef and proceed with Board approval.

ADJOURNMENT

A motion was made by Trustee Huebner, seconded by Trustee Strohmeyer to adjourn the Committee of the Whole meeting at 8:40 P.M. Motion passed 5-0.

Rick Goeckner, Village Administrator/Clerk